

QUICK REFERENCE





Introduction

This booklet is one of a series of 20 booklets prepared by MIDA for the purpose of providing investors with relevant information on establishing projects in the identified services sub-sectors in Malaysia. The complete list of booklets is as follows:

- Booklet 1:** General Policies, Facilities and Guidelines
- Booklet 2:** Regional Operations
- Booklet 3:** Research and Development (R&D) Services
- Booklet 4:** Logistics Services
- Booklet 5:** Specialised Technical Support Services
- Booklet 6:** Information and Communication Technology Services
- Booklet 7:** Environmental Management Services
- Booklet 8:** Distributive Trade Services
- Booklet 9:** Tourism and Travel Related Services
- Booklet 10:** Education and Industrial Training Services
- Booklet 11:** Legal Services
- Booklet 12:** Accounting, Auditing and Taxation Services
- Booklet 13:** Architectural Consultancy Services
- Booklet 14:** Surveying Consultancy Services
- Booklet 15:** Medical and Healthcare Services
- Booklet 16:** Engineering and Energy Consultancy Services
- Booklet 17:** Management Consultancy Services
- Booklet 18:** Market Research Services
- Booklet 19:** Advertising Services
- Booklet 20:** Quick Reference

MIDA is the Government's principal investment promotion and development agency under the Ministry of International Trade and Industry (MITI) to oversee and drive investments into the manufacturing and services sectors in Malaysia. Headquartered in Kuala Lumpur Sentral, MIDA has 12 regional and 21 overseas offices. MIDA continues to be the strategic partner to businesses in seizing the opportunities arising from the technology revolution of this era. For more information, please visit www.mida.gov.my and follow us on Twitter, Instagram, Facebook, LinkedIn, TikTok and YouTube channel.

For the latest updates, please visit MIDA's website at www.mida.gov.my.

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BOOKLET

Booklet 2: Regional Operations

Application	Where to Apply	Forms
Principal Hub (PH)		
Licencing, Registrations and Approvals		
Application for Principal Hub incentive: Company is eligible for a 3-tiered corporate taxation rate for application received from 1 Jan 2021 until 31 Dec 2022	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal .
Representative/Regional Office		
Licences, Registrations and Approvals	MIDA	Online application via InvestMalaysia Portal .
Approval to establish Representative/Regional Office		
Benefits		
Expatriates Working in a Regional Office (RO): • Taxed only on the chargeable income attributable to the number of days in Malaysia	Inland Revenue Board (IRB) Menara Hasil Persiaran Rimba Permai, Cyber 8 63000 Cyberjaya, Selangor Tel: 03-8313 8888 Fax: 03-8313 7801 Email: callcentre@hasil.gov.my	Tax Return

Booklet 2: Regional Operations

Application	Where to Apply	Forms
Foreign Branch Office		
Licences, Registrations and Approvals Registration Processing Fee: Trade/Commercial name: RM60 per year IC name: RM30 per year Processing Fee: Minimum RM1,000	Companies Commission Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Email: enquiry@ssm.com.my	a) Registration of Business (ROB): Form B3 for existing companies to apply for additional branch or renew licence; or Form A for new registration. (Registration is only applicable for local people and permanent resident) b) Registration of Companies (ROC): Form 13A, M&A, 14A, and 9
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

Booklet 3: Research and Development (R&D) Services

Application	Where to Apply	Forms
Licensing and Registration		
Registration of a company	Companies Commission Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Email: enquiry@ssm.com.my	Form 13A, M&A, Form 6, Form 48A
Business Licence/ Signboard Licence	State local authority	Prescribed Forms
Financial Assistance		
ScienceFund	Ministry of Energy, Science, Technology, Environment and Climate Change Level 1-7, Block C4 & C5, Complex C, Federal Government Administrative Centre 62662 PUTRAJAYA Tel: 03-8000 8000 Fax: 03-8888 9070 Web: www.mestecc.gov.my	Visit https://mastic.mosti.gov.my/sti/incentives
Pre-Commercialisation Funds		
(i) TechnoFund	Pre Commercialisation Fund (TechnoFund) Secretariat Fund Section, Planning Division Ministry of Energy Science, Technology Environment and Climate Change Level 1-7, Block C4 & C5, Complex C, Federal Government Administrative Centre 62662 Putrajaya 03-8000 8000 03-8888 9070 Web: www.mestecc.gov.my	Visit https://mastic.mosti.gov.my/sti/incentives

Booklet 3: Research and Development (R&D) Services

Application	Where to Apply	Forms
(ii) InnoFund	Pre Commercialisation Fund (InnoFund) Secretariat, Fund Section, Planning Division, Ministry of Energy, Science, Technology, Environment and Climate Change	Visit https://mastic.mosti.gov.my/sti/incentives
Commercialisation of Research & Development Fund (CRDF1, CRDF2, CRDF3)	Malaysian Technology Development Corporation Sdn Bhd (MTDC) Malaysia Technology Level 8-9, Menara Yayasan Tun Razak Jalan Bukit Bintang 55100 Kuala Lumpur, Malaysia Tel: 03-2172 6000 Fax: 03-2163 7541 Web: www.mtdc.com.my	Visit https://mastic.mosti.gov.my/sti/incentives
Cradle Investment Programme (CIP Catalyst) U-CIP Catalyst CIP 500	Cradle Fund Sdn Bhd Suite 4.8.1, Level 4 PNB Darby Park 10, Jalan Binjai 50450 Kuala Lumpur, Malaysia Tel: 03-2166 4730 Fax: 03-2166 4737 Web: www.cradle.com.my	Visit https://mastic.mosti.gov.my/sti/incentives
Incentives		
Contract R&D Company: - Pioneer Status with 100% tax exemption of statutory income for five (5) years; or - Investment Tax Allowance (ITA) of 100% on qualifying capital expenditure for ten (10) years	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal .
R&D Company: ITA of 100 percent on qualifying capital expenditure incurred within ten (10) years	MIDA	Online application via InvestMalaysia Portal .
In-house R&D: Investment Tax Allowance (ITA) of 50 percent on qualifying capital expenditure for ten (10) years	MIDA	Online application via InvestMalaysia Portal .

Booklet 3: Research and Development (R&D) Services

Application	Where to Apply	Forms
Incentive for Reinvestment of R&D Activities • Second round of Pioneer Status for another 5 years; or • ITA for a further ten (10) years	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal.
Incentive for Commercialisation of Public Sector R&D • Tax deduction for company that invests in its subsidiary company engaged in the commercialisation of the R&D findings • Pioneer Status of 100 percent on statutory income for 10 years for the subsidiary company that undertakes the commercialisation of the R&D findings	MIDA	Online application via InvestMalaysia Portal.
Industrial Design Services • Pioneer Status with income tax exemption of 70 percent on statutory income for five (5) years	MIDA	Online application via the InvestMalaysia Portal.
Double Deduction for R&D	Inland Revenue Board (IRB) Menara Hasil Persiaran Rimba Permai, Cyber 8, 63000 Cyberjaya, Selangor Tel: 03-8313 8888 Fax: 03-8313 7801 Email: callcentre@hasil.gov.my	
Incentive for Researchers to Commercialise Research Findings	IRB	Borang Nyata Cukai Pendapatan DD1/RD/1997 Borang 1 (Sek 34A ACP 1967) Borang 2 (Sek 34A ACP 1967)
Exemption of Import Duty and Excise Duty on Machinery, Raw Materials, Components, Parts, Samples and Equipment for R&D	MIDA	Online application via InvestMalaysia Portal.

Booklet 3: Research and Development (R&D) Services

Application	Where to Apply	Forms
Industrial Building Allowance for Construction or Building for R&D • Initial Allowance: 10% • Annual Allowance: 3%	Inland Revenue Board (IRB) Menara Hasil Persiaran Rimba Permai, Cyber 8, 63000 Cyberjaya, Selangor Tel: 03-8313 8888 Fax: 03-8313 7801 Email: callcentre@hasil.gov.my	No form is required. Refer to Income Tax Act 1967, Section 42, Schedule 3
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

Booklet 4: Logistics Services

Application	Where to Apply	Forms
Warehousing and Inventory Management Services		
Licencing and Registrations		
Public Bonded Warehouse Licence Fee: RM2,400 for 2 years	Royal Customs Department of Malaysia (Headquarters) Kompleks Kementerian Kewangan No. 3, Persiaran Perdana Presint 2 62596 Putrajaya, Malaysia Tel: 03-8882 2100/2300/2500	JKED1
Private Bonded Warehouse Licence Fee: RM2,400 for 2 years	Royal Customs Department Offices	JKED1
Certificate of Completion and Compliance (CCC)	Professional Architects and Professional Engineers as well as Building Draughtsmen registered with the Board of Architects Malaysia (LAM)	Prescribed 'Form Gs' under the Matrix of Responsibility (Forms G1-G21)
Approvals from the Fire and Rescue Department Note: Certain form has to be included after the approval of Local Council	Fire and Rescue Department	No Prescribed Form
Business Licence/ Signboard Licence	State local authority	Prescribed Forms
Warehousing Services For Regulated Goods		
Licencing and Registrations		
(i) Class G Licence to Store Radioactive and Nuclear Materials Application Fee: RM15	Atomic Energy Licencing Board (AELB) Ministry of Science, Technology and Innovation (MOSTI) Batu 24, Jalan Dengkil 43800 Dengkil Selangor, Malaysia Tel: 03-8922 5888 Fax: 03-8922 3685 Web: www.aelb.gov.my	LPTA 5
Off-Site Storage Facilities "Collection, Movement and Transportation of Scheduled Wastes" Licence	Department of Environment Malaysia Forms	Visit https://www.doe.gov.my/en/utama-english/
Business Licence/ Signboard Licence	State local authority	Prescribed Forms

Booklet 4: Logistics Services

Application	Where to Apply	Forms
Certificate of Completion and Compliance (CCC)	Professional Architects and Professional Engineers as well as Building Draughtsmen registered with the Board of Architects Malaysia (LAM)	Prescribed 'Form Gs' under the MaTriX of Responsibility (Forms G1-G21)
Approvals from the Fire and Rescue Department * Certain form has to be included after the approval of Local Council.	Fire and Rescue Department	No Prescribed Form
Transportation Services		
Licences, Registrations and Approvals		
(i) Licence for Commercial Vehicle and Haulage Processing fee: RM10 Annual fee: RM20	Land Public Transport Commission (SPAD) Aras 10, Tower 1 Wisma Amfirst Jalan SS7/15, 47301 Kelana Jaya, Selangor Tel: 03-78853400 Fax: 03-78853500	Borang Permohonan Baru
(ii) Licence for Transporting Scheduled Wastes Renewal Fee: RM100	Department of Environment Ministry of Energy, Science, Technology, Environment and Climate Change Level 1-4, Podium 2 & 3 Wisma Sumber Asli No.25, Persiaran Perdana, Precint 4 Federal Government Administrative Centre 62574 Putrajaya, Malaysia Tel: 03-8871 2000/2200 Fax: 03-8889 1973/1975 Web: www.doe.gov.my	AS13
(iii) Class D Licence for the Transportation of Nuclear and Radioactive Materials Application Fee: RM15 Licence Fee: RM100 - 200 Annually	Atomic Energy Licencing Board (AELB) Ministry of Science, Technology and Innovation (MOSTI) Batu 24, Jalan Dengkil 43800 Dengkil Selangor, Malaysia Tel: 03-8922 5888 Fax: 03-8922 3685 Web: www.aelb.gov.my	E-lesen AB, B

Booklet 4: Logistics Services

Application	Where to Apply	Forms
Forwarding/Shipping		
Licencing and Registrations		
(i) Freight Forwarding and Shipping Agent Licences	Royal Customs Department of Malaysia (Headquarters) Kompleks Kementerian Kewangan No. 3, Persiaran Perdana Presint 2 62596 Putrajaya, Malaysia Tel: 03-8882 2100/2300/2500	JKED 1 Application to be an Agent Lampiran B3 Lampiran B4 Lampiran B5
(ii) Signboard Licence	State local authority	Prescribed Forms
Integrated Logistics Services (ILS)		
Incentives		
Pioneer Status - Tax exemption of 70% of the statutory income for a period of five (5) years) Investment Tax Allowances (ITA) - ITA of 60% on the qualifying expenditure incurred within a period of five (5) years. The allowance can be offset against 70% of the statutory income for each year of assessment. Unutilised allowances can be carried forward to subsequent years until fully utilised.	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal.
International Integrated Logistics Services (IILS)		
IILS Status		
IILS provider is a company that provides integrated and seamless logistics services (door-to-door) along the logistics supply chain as a single entity on a regional or global scale. A company that is approved with IILS status is allowed 100% foreign equity ownership.	MIDA	Online application via InvestMalaysia Portal.

Booklet 4: Logistics Services

Application	Where to Apply	Forms
Cold Chain Facilities		
Licensing and Registrations		
(i) Public Bonded Warehouse Licence (ii) Private Bonded Warehouse Licence Fee: RM2,400 for 2 years	Royal Customs Department of Malaysia (Headquarters) Kompleks Kementerian Kewangan No. 3, Persiaran Perdana Presint 2 62596 Putrajaya, Malaysia Tel: 03-8882 2100/2300/2500	JKED 1
Licence for Commercial Vehicle and Haulage Fee: RM 10 for processing fee. Once approved, applicant should pay RM20 for the letter of approval. License costs: RM20	Land Public Transport Commission (SPAD) Aras 10, Tower 1 Wisma Amfirst Jalan SS7/15, 47301 Kelana Jaya, Selangor Tel: 03-78853400 Fax: 03-78853500	JPKJ 1 LPKP 2
(iii) Business Licence and Signboard Licence	State local authority	Prescribed Forms
Incentives		
Integrated Logistic Services: Pioneer Status with tax exemption of 70% of statutory income for a period of five (5) years; or ITA of 60% on qualifying capital expenditure for five (5) years	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal .
Cold Chain Facilities and Services for Food Products: Pioneer Status with tax exemption of 70% on statutory income for five (5) years; or Investment Tax Allowance (ITA) of 60% on qualifying capital expenditure for five (5) years.	MIDA	Online application via InvestMalaysia Portal .
Exemption from Import Duty on Machinery and Equipment	MIDA	Online application via InvestMalaysia Portal .

Booklet 4: Logistics Services

Application	Where to Apply	Forms
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

Booklet 5: Specialised Technical Support Services

Application	Where to Apply	Forms
Machinery Maintenance Services		
Licencing and Registration		
Registration as Boiler and Unfired Pressure Vessel Repairer	Department of Occupational Safety and Health (DOSH) Ministry of Human Resources Level 2, 3, & 4, Block D3, Parcel D Federal Government Administrative Centre 62530 Putrajaya, Malaysia Tel: 03-8886 5000 Fax: 03-8889 2449 Web: www.dosh.gov.my	Online application
Occupational Safety and Health Management Services		
Licencing and Registration		
Registration as Assessors	DOSH Head Office	(New) Borang PENGAPIT HIE 1/2005 (Renewal) Borang PENGAPIT HIE 3/2005
Registration as Hygiene Technicians I (Monitoring of Chemical Hazardous to Health) Registration as Hygiene Technicians II (Engineering Control Equipment)	DOSH Head Office	(New) Application form for Registration as Hygiene Technician I (Renewal) Application form for Renewal as a Hygiene Technician (New) Application form for Registration as Hygiene Technician II (Renewal) Application form for Renewal as a Hygiene Technician

Booklet 5: Specialised Technical Support Services

Application	Where to Apply	Forms
Registration as Hygiene Technicians I (Monitoring of Chemical Hazardous to Health)	Department of Occupational Safety and Health (DOSH) Ministry of Human Resources Level 2, 3, & 4, Block D3, Parcel D Federal Government Administrative Centre 62530 Putrajaya, Malaysia Tel: 03-8886 5000 Fax: 03-8889 2449 Web: www.dosh.gov.my	(New) Application form for Registration as an Occupational Health Doctor
Registration as Hygiene Technicians II (Engineering Control Equipment)		(Renewal) Application form for Renewal as an Occupational Health Doctor
Accreditation and Certification		
Accreditation Of Certification Bodies Quality Management System (QMS) Application Fee: RM5,000	Department of Standards Malaysia (Standards Malaysia) Accreditation Division Century Square, Level 1&2 Block 2300, Jalan Usahawan 63000 Cyberjaya Malaysia Tel: 03-8318 0002 Fax: 03-8319 3131 Web: www.dsm.gov.my	FM 201
Environmental Management System (EMS) Application Fee: RM5,000	Standards Malaysia	FM 201
Environmental Management System (EMS) Application Fee: RM5,000	Standards Malaysia	FM 201
Accreditation of Laboratory under the Laboratory Accreditation Scheme of Malaysia (SAMM) Testing Laboratory Application Fee: RM 3,500/Testing Field RM 200/Additional Field	Standards Malaysia	LA 201 C/T
Calibration Laboratory Application Fee: RM 3,500/Testing Field RM 200/Additional Field	Standards Malaysia	LA 202 C/T

Booklet 5: Specialised Technical Support Services

Application	Where to Apply	Forms
Annual Licence Renewal Fee: RM 1,000	Malaysian Cocoa Board (MCB) 5 & 7th Floors, Wisma SEDCO Lorong Plaza Wawasan Off Coastal Highway Locked Bag 211 88999 Kota Kinabalu Sabah, Malaysia Tel: 088-234 477 Fax: 088-239 575 Web: www.koko.gov.my	Online application www.bless.gov.my
Licencing and Registration Licences for Radioactive Material and Irradiating Apparatus Class A Licence (manufacture, trade in, produce, process, purchase, own, possess, use, transfer, handle, sell or store radioactive material) Application Fee: RM15	Atomic Energy Licencing Board (AELB) Ministry of Science, Technology and Innovation (MOSTI) Batu 24, Jalan Dengkil 43800 Dengkil Selangor, Malaysia Tel: 03-8922 5888 Fax 03-8922 3685 Web: www.aelb.gov.my	Online Submission & Lesen online
Class C licence (manufacture, trade in, produce, process, purchase, own, possess, use, transfer, handle, sell or store irradiating apparatus) Application fee: RM15	AELB	Online Submission & Lesen online
Incentives Pioneer Status with tax exemption of 30% of statutory income for five (5) years; or Investment Tax Allowance (ITA) of 60% of qualifying capital expenditure for 5 years	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal .
Exemption from Import Duty on Raw Materials/ Components/ Machinery/ Equipment	MIDA	Online application via InvestMalaysia Portal .

Booklet 5: Specialised Technical Support Services

Application	Where to Apply	Forms
Clinical Trials, Bioavailability/Bioequivalence or Efficacy Trials for the Pharmaceutical Industry		
Licencing and Registration Clinical Trial in Public Hospitals	Secretariat National Institutes of Health (NIH) Ministry of Health, Malaysia Institut Pengurusan Kesihatan Jalan Rumah Sakit Bangsar 59000 Kuala Lumpur Tel: 03-22874032 Fax: 03-22874030 Web: www.nin.gov.my	(MOH MREC) Applications can be submitted only through the National Medical Research Register www.nmrr.gov.my
Clinical Trial Import Licence (CTIL) Processing Fee: RM500/Trial Product	National Pharmaceutical Regulatory Agency (NPRA) Lot 36, Jalan Universiti 46200 Petaling Jaya Selangor, Malaysia Tel: 03-7883 5400 Fax: 03-7956 2924 Web: www.npra.gov.my	PKPB/300/301
Clinical Trial Exemption for An Unregistered Product to be Manufactured in Malaysia for Clinical Trials	NPRA	PKPB/300/302
Clinical Trial Permit for Registered Drug with Special Labelling Clinical Trial Permit for New Indication of a Registered Product	NPRA	BPFK -002.5 BPFK- 002.5
Incentives Contract R&D Company: Pioneer Status with tax exemption of 100% of statutory income for five (5) years; or Investment Tax Allowance (ITA) of 100% qualifying capital expenditure incurred within ten (10) years Second round Pioneer Status for another five (5) years or ITA for a further ten (10) years	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal .

Booklet 5: Specialised Technical Support Services

Application	Where to Apply	Forms
R&D Company: Pioneer Status with tax exemption of 100% of statutory income for five (5) years; or Investment Tax Allowance (ITA) of 100% qualifying capital expenditure incurred within ten (10) years Second round Pioneer Status for another five (5) years or ITA for a further ten (10) years	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal.
In-house Research: Investment Tax Allowance (ITA) of 50% qualifying capital expenditure incurred within ten (10) years Second round Pioneer Status for another five (5) years or ITA for a further ten (10) years	MIDA	Online application via InvestMalaysia Portal.
Double Deduction for Research & Development	Inland Revenue Board (IRB) Menara Hasil Persiaran Rimba Permai, Cyber 8 63000 Cyberjaya, Selangor Tel: 03-8313 8888 Fax: 03-8313 7801 Email: callcentre@hasil.gov.my	Borang Nyata Cukai Pendapatan DD1/RD/1997
Integrated Central Utility Facilities		
Licensing and Registration Public Licence/Private Licence 5MW and above	Energy Commission (EC) (Suruhanjaya Tenaga) No.12, Jalan Tun Hussein Precint 2 62100 Putrajaya Malaysia Tel: 03 8870 8500 Fax: 03 8888 8637 Web: www.st.gov.my	Online Submission e-Electricity
Public Licence/Private Licence less than 5MW	EC Regional Offices	Online Submission e-Electricity

Booklet 5: Specialised Technical Support Services

Application	Where to Apply	Forms
Certificate of Competency Competency Examination Fee: (a) Electrical Services Engineer: RM220 (b) Electrical Competent Engineer: RM220 (c) Electrical Supervisor: RM165 (d) Electrical Chargeman: RM110 (e) Wireman: RM60 (f) Cable jointer: RM60	Energy Commission (EC) (Suruhanjaya Tenaga) No.12, Jalan Tun Hussein Precint 2 62100 Putrajaya Malaysia Tel: 03 8870 8500 Fax: 03 8888 8637 Web: www.st.gov.mys OR EC Regional offices	ST (PE) 1 Pin.4/2007
Approval for Waste Water Treatment Facilities and Effluent Discharge	DOE Office	Second and Third Schedule of The Effluent Regulation
Install and Operate Unfired Pressure Vessel	DOSH Office	JKJ 105
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my.

Booklet 6: Information and Communication Technology Services

Application	Where to Apply	Forms
Hardware and Software Consultancies, Database Activities, Content Development, Internet Based Business Application Services, E-Commerce Services/Solutions, System Integration, Computer Assisted Manufacturing Services, Call Centres and Centralised Help Lines		
Licencing and Registration		
Registration of a company	Companies Commission Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Email enquiry@ssm.com.my	Form 13A, M&A, Form 6, Form 48A
Incentives		
Incentives for MSC Malaysia	Malaysia Digital Economy Corporation Sdn. Bhd. (MDeC) 2360, Persiaran APEC 63000 Cyberjaya Selangor, Malaysia Tel: 03-8315 3000 Fax: 03-8315 3115 Web: www.mdec.my Email: cllc@mdec.com.my	Form B/Pre-Application Form
Industrial Building Allowance (IBA) for Buildings in MSC Malaysia	Inland Revenue Board (IRB) Menara Hasil Persiaran Rimba Permai, Cyber 8 63000 Cyberjaya Selangor Tel: 03-8313 8888 Fax: 03-8313 7801 Email: callcentre@hasil.gov.my	No form is required, but can refer to Income Tax Act 1967, Section 42, Schedule 3
Accelerated Capital Allowance	IRB	Tax Return
Other Information Communication Technology (ICT) Services		
Licencing and Registration		
Class Licence * Application Fee: RM2,500 Registration Fee: RM2,500 (* Please refer to the next table for more details)	Malaysian Communication and Multimedia Commission (MCMC) 63000 Cyberjaya Tel: 03-8688 8000 Fax: 03-8688 1000 Web: www.mcmc.gov.my	Form D ANNEXURE 2

Booklet 6: Information and Communication Technology Services

Application	Where to Apply	Forms
Individual Licence * Application Fee: RM10,000 Approval Fee: RM50,000 Renewal Fee: RM25,000 (* Please refer to the next table for more details)	Malaysian Communication and Multimedia Commission (MCMC) 63000 Cyberjaya Tel: 03-8688 8000 Fax: 03-8688 1000 Web: www.mcmc.gov.my	Form A ANNEXURE 1
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my.

Booklet 7: Environmental Management Services

Application	Where to Apply	Forms
Environmental Impact Assessment (EIA) Consultancy		
Licencing and Registration		
(i) Registration as Environmental Impact Assessment (EIA) Consultant	Department of Environment Ministry of Energy, Science, Technology, Environment and Climate Change Level 1-4, Podium 2 & 3 Wisma Sumber Asli No.25, Persiaran Perdana, Precint 4 Federal Government Administrative Centre 62574 Putrajaya, Malaysia Tel: 03-8871 2000/2200 Fax: 03-8889 1973/1975 Web: www.doe.gov.my	(New) Form A/ VERI/ 27 FEB2007 (Individual) (Renewal) EIA consultant Registration Scheme Application for Renewal
Scheduled Wastes Management Services		
Licencing and Registration		
Operating as Scheduled Waste Operator:	DOE Office	EIA report
(i) EIA Approval Licence Fee: RM100		

Booklet 7: Environmental Management Services

Application	Where to Apply	Forms
(ii) Written Permission to Construct Treatment and Disposal Facilities of Scheduled Wastes Processing Fee : RM 1,000	Department of Environment Ministry of Energy, Science, Technology, Environment and Climate Change Level 1-4, Podium 2 & 3 Wisma Sumber Asli No.25, Persiaran Perdana, Precint 4 Federal Government Administrative Centre 62574 Putrajaya, Malaysia Tel: 03-8871 2000/2200 Fax: 03-8889 1973/1975 Web: www.doe.gov.my	• ASPAT Form AS 9 Application for Off-Site Treatment Facilities • AS 10 Application for Setting Up land Treatment Facilities/ • AS 11 Application for Setting Up Off Site Recovery Facilities • AS 12 Application for Setting Up Secure Landfills/ AS 13 Application for Setting Up Off Site Storage Facilities/ Transportation
(iii) Licence to Occupy and Use the Prescribed Premises Processing Fee: RM 100	DOE Office	AS1- PIN1/86
(iv) Written Approval to Erect, Install, Re-site or Alter Fuel Burning Equipment and/or Incinerator	DOE Office	AS16A/ AS16B AS16C
(v) Register, Install and Operate Machineries & Equipment to be Used in the Operation (for Scheduled Waste Operators)	DOSH Office	JKJ 105
(vi) Certificate of Fitness for Occupation Applicable for New Buildings	State local authority	Prescribed Forms

Booklet 7: Environmental Management Services

Application	Where to Apply	Forms
(vii) Manufacturing Licence to Conduct Recycling Activities	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal .
(viii) Class G Licence for Storage and Disposal of Radioactive Waste Prescribed Fee: RM 15	Atomic Energy Licencing Board (AELB) Ministry of Science, Technology and Innovation (MOSTI) Batu 24, Jalan Dengkil 43800 Dengkil Selangor, Malaysia Tel: 03-8922 5888 Fax: 03-8922 3685 Web: www.aelb.gov.my	LPTA/BP 5
Incentives for Recycling of Waste Activities Pioneer Status with 70% tax exemption on statutory income for 5 years; or Investment Tax Allowance of 60% on qualifying capital expenditure for 5 years.	MIDA	Online application via InvestMalaysia Portal .
Exemption from Import Duty On Machinery and Equipment	MIDA	Online application via InvestMalaysia Portal .
Accelerated Capital Allowances	Inland Revenue Board (IRB) Menara Hasil Persiaran Rimba Permai Cyber 8 63000 Cyberjaya, Selangor Tel: 03-8313 8888 Fax: 03-8313 7801 Email: callcentre@hasil.gov.my	No form is required, but can refer to Income Tax Act 1967, Section 42, Schedule 3

Booklet 7: Environmental Management Services

Application	Where to Apply	Forms
Environmental Pollution Control Consultancy		
Licencing and Registration Registration of a company	Companies Commission Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Email: enquiry@ssm.com.my	Form 13A. M&A, Form 6, Form 48A
Renewable Energy Generation and Energy Efficiency Services		
Renewable Energy Generation Licencing and Registration Approval for Fit-in-Tariff	Sustainable Energy Development Authority (SEDA) Galerie PJH, Aras 9, Jalan P4W Persiaran Perdana, Presint 4 62100 Putrajaya Tel: 03-8870 5800 Fax: 03-8870 5900 Web: www.seda.gov.my	Application form can be downloaded from SEDA website.
Energy Services Company Licencing and Registration (ESCO) Licences, Registrations and Approvals Registration with the Malaysian Association of Energy Services Company (MAESCO) as an Energy Services Company (ESCO) Registration fee: RM700 Renewal fee: RM200	Malaysia Association of Energy Service Companies (MAESCO) No.9, Jalan SS7/10 Kelana Jaya 47301 Petaling Jaya Selangor, Malaysia Tel: 03-7873 /0784/0785 Fax: 03-7873 0769 Web: www.maesco.org.my	Membership Application Form

Booklet 7: Environmental Management Services

Application	Where to Apply	Forms
Incentives Incentives for Energy Generation Using Renewable Energy Resources for Supply to Third Party Pioneer Status with 100% tax exemption on statutory income for 5 years; or Investment Tax Allowance of 100% on qualifying capital expenditure for five (5) years	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal .
Incentives for Company Generating Energy from Renewable Energy Sources for Own Consumption Pioneer Status with 100% tax exemption on statutory income for 5 years; or Investment Tax Allowance of 100% on qualifying capital expenditure for five (5) years	MIDA	Online application via InvestMalaysia Portal .
Incentives for Companies Providing Energy Efficiency/Conservation Services (ESCO) Pioneer Status with 100% tax exemption on statutory income for 10 years; Investment Tax Allowance of 100% on qualifying capital expenditure for five (5) years	MIDA	Online application via InvestMalaysia Portal .
Incentives for Companies Which Incur Capital Expenditure for Conserving Energy for Own Consumption Investment Tax Allowance of 100% on qualifying capital expenditure for five (5) years	MIDA	Online application via InvestMalaysia Portal .
Green Technology Incentive	MIDA & MGTC	Online application via InvestMalaysia Portal .

Booklet 7: Environmental Management Services

Application	Where to Apply	Forms
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

Booklet 8: Distributive Trade Services

Application	Where to Apply	Forms
Hypermarket / Departmental Store / Supermarket / Specialty Store / Other Distributive Trade Activities		
Licencing and Registration		
Registration of a company	Companies Commission Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Email: enquiry@ssm.com.my	Form 13A. M&A, Form 6, Form 48A
Establishment of Wholesale and Retail Trade 30% Bumiputera equity required for Hypermarket only	Wholesale and Retail Trade Committee (WRTC) Domestic Trade Division Ministry of Domestic Trade, Co-operatives and Consumerism No 13, Persiaran Perdana Precinct 2 Federal Government Administration Centre 62623 Putrajaya, Malaysia Tel: 03-8882 5500 Fax: 03-8882 5981 Web: www.kpdnhep.gov.my	WRT 1 form
Registration of Pharmacist (New) Fee: RM100 (Renewal) Fee: RM50/year Pharmacist's Licence (Poison Licence Type A)	Secretary, Malaysia Pharmacy Board, Pharmaceutical Services Division, Ministry of Health, Malaysia Lot 36, Jalan Universiti 46350 Petaling Jaya Selangor, Malaysia Tel: 03-7841 3200 Fax: 03-7968 2222 Web: www.pharmacy.gov.my	(New) Form 5 (Renewal) Form 10 Form: "Permohonan untuk Lesen Jenis A/B/D/E / Permit Natrium Hidroksida / Permit Bahan Psikotropik"

Booklet 8: Distributive Trade Services

Application	Where to Apply	Forms
Direct Selling		
Licencing and Registration		
Registration of a company	Companies Commission Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Email: enquiry@ssm.com.my	WRT 1 form Form 13A. M&A, Form 6, Form 48A
Direct Selling Licence Paid up capital requirement: - 100% non-Bumiputera Multilevel: RM1.5M Single level: RM0.5M Mail Order: RM0.5M Foreign: RM5.0M - 100% Bumiputera Multilevel: RM0.5M Single level: RM0.1M Mail Order: RM0.1M Foreign: RM5.0M Fee: RM500/year	Ministry of Domestic Trade and Consumer Affairs Domestic Trade Division No 13, Persiaran Perdana, Precinct 2 Federal Government Administration Centre 62623 Putrajaya, Malaysia Tel: 03-8882 5500 Fax: 03-8882 5981 Web: www.kpdnhep.gov.my	Form AJL1
Franchise Business		
Licencing and Registration		
Registration of a company	Companies Commission Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03 2299 4400 Fax: 03 2299 4411 Email: enquiry@ssm.com.my	Form 13A. M&A, Form 6, Form 48A
Registration of Trademark/ Service Mark Fee for Registration: RM370 Fee for Renewal: RM600	Intellectual Property Corporation of Malaysia (MyIPO) Unit 1-7, Ground Floor Menara UOA Bangsar, No. 5, Jalan Bangsar Utama 1 59000 Kuala Lumpur, Malaysia Tel: 03-2299 8400 Fax: 03-2299 8989 Web: www.myipo.gov.my	TM 5 (New) TM12 (Renewal)

Booklet 8: Distributive Trade Services

Application	Where to Apply	Forms
Registration of Franchisor Processing Fees: RM50 Registration Fee: Franchisor / Master Franchisee / Franchisee: RM1,000	Franchise Development Division Domestic Trade Division Ministry of Domestic Trade and Consumer Affairs No 13, Persiaran Perdana Precinct 2 Federal Government Administration Centre 62623 Putrajaya, Malaysia Tel: 03-8882 5585 Fax: 03-8882 5583 Web: www.franchisemtdcc.gov.my	Form 1 (BAF1) Form 2 (BAF2)
Registration for Franchise Development Program (only apply to Bumiputera)	Franchise Service Centre Perbadanan Nasional Berhad (PNS) Level 2, Menara Dato'Onn, (PWTC) 45 Jalan Tun Ismail 50480 Kuala Lumpur, Malaysia Tel: 03-2698 7800 Fax: 03-2698 7080 Web: www.pns.com.my	Online Application
Financial Assistance		
Local Franchise Product Development Programme	Franchise Development Division Domestic Trade Division Ministry of Domestic Trade and Consumer Affairs	
Franchise Development Assistance Scheme Franchise Financing Scheme Interest rate: 4.75% per year	PNS	BPF2
Incentives		
Tax Deduction on Franchise Fee	Inland Revenue Board (IRB) Menara Hasil Persiaran Rimba Permai, Cyber 8 63000 Cyberjaya, Selangor Tel: 03-8313 8888 Fax: 03-8313 7801 Email: callcentre@hasil.gov.my	Tax Return
Deduction for implementation of RosettaNet	IRB	Tax Return

Booklet 8: Distributive Trade Services

Application	Where to Apply	Forms
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

Booklet 9: Tourism and Trade Related Services

Application	Where to Apply	Forms
Hotel and Restaurant		
Licencing and Registration		
Licences for Hotel and Restaurant Businesses	Ministry of Housing and Local Government No 51, Persiaran Perdana Precinct 4 62100 Putrajaya, Malaysia Tel: 03-8000 8000 Fax: 03-8891 5557 Web: www.kpkt.gov.my	
Incentives		
(i) Incentives for Undertaking New Investments in Hotel and Tourism Projects (ii) Incentives for Reinvestment in Hotel and Tourism Projects • Pioneer Status or • Investment Tax Allowance	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	H&T/JA-1 (New) H&T/JA-2 (Existing)
Tour Operating/Travel Agency Business		
Licencing and Registration		
Tour Operating/Travel Agency Business Licence Renewal of licence	Licencing Division Ministry of Tourism, Arts and Culture (MOTAC) (through the appropriate state offices)	Through MOTAC state offices or Tourism Industry Licencing System (SPIP) at www.spip.gov.my

Booklet 9: Tourism and Trade Related Services

Application	Where to Apply	Forms
Incentives		
Tax Exemption for Tour Operators	Ministry of Tourism, Arts and Culture No. 2, Tower 1, Jalan P5/6 Precinct 5 62200 Putrajaya, Malaysia Tel: 03-8891 7000 Fax: 03-8891 7100 Email: info@motac.gov.my Web: www.motac.gov.my Inland Revenue Board (IRB) Menara Hasil Persiaran Rimba Permai, Cyber 8 63000 Cyberjaya, Selangor Tel: 03-8313 8888 Fax: 03-8313 7801 Email: callcentre@hasil.gov.my	
Tourism Vehicle Business Licence		
Licencing and Registration		
Excursion Bus Licence Application Hire and Drive Licence Application	MOTAC	Form can be obtained from MOTAC website at www.motac.gov.my
Incentives		
Full excise duty exemption on the purchase of national cars 50% excise duty exemption on locally assembled 4WD vehicles	Ministry of Finance Malaysia Ground Floor, North Block Ministry of Finance Complex Precinct 2, Federal Government Administrative Centre 62592 Putrajaya, Malaysia Tel: 03-8882 3166 / 4341 / 4339 Web: www.eperolehan.com.my	
Malaysia My Second Home Agent License (MM2H)		
Licencing and Registration		
Licence for Domestic Travel Agency	Licencing Division Ministry of Tourism, Arts and Culture (MOTAC) State Office	

* Please visit InvestMalaysia Portal for online application.

Booklet 9: Tourism and Trade Related Services

Application	Where to Apply	Forms
Financial Assistance		
Tourism Infrastructure Fund - Applicants must be majority-owned by Malaysians (at least 51%) - All existing and new enterprises carrying out or planning to carry out tourism infrastructure projects are eligible - All applicants must have a minimum paid-up capital of RM5.0 million or minimum of 20% from the total loan applied whichever is higher.	Ministry of Tourism, Arts and Culture No. 2, Tower 1, Jalan P5/6 Precinct 5 62200 Putrajaya, Malaysia Tel: 03-8891 7000 Fax: 03-8891 7100 Email: info@motac.gov.my Web: www.motac.gov.my	
Other Incentives		
Double Deduction on Overseas Promotion	Inland Revenue Board (IRB) Menara Hasil Persiaran Rimba Permai, Cyber 8 63000 Cyberjaya, Selangor Tel: 03-8313 8888 Fax: 03-8313 7801 Email: callcentre@hasil.gov.my	
Double Deduction on Approved Trade Fairs	IRB	
Tax Exemption for Promoting International Conference and Trade Exhibitions	IRB	
Deduction on Cultural Performances	IRB	

Booklet 9: Tourism and Trade Related Services

Application	Where to Apply	Forms
Incentives for the Luxury Yacht Industry (i) Construction of luxury yachts - Pioneer Status (ii) Repair and maintenance activities for luxury yachts in the island of Langkawi - income tax exemption of 100% for five years (iii) Chartering services of luxury yachts - income tax exemption of 100% for five years	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my Ministry of Finance Malaysia Ground Floor, North Block Ministry of Finance Complex Precinct 2, Federal Government Administrative Centre 62592 Putrajaya, Malaysia Tel: 03-8882 3166 / 4341 / 4339 Web: www.eperolehan.com.my Inland Revenue Board (IRB) Menara Hasil Persiaran Rimba Permai, Cyber 8 63000 Cyberjaya, Selangor Tel: 03-8313 8888 Fax: 03-8313 7801 Email: callcentre@hasil.gov.my	Online application via InvestMalaysia Portal.
Incentive for the Promotion of Healthcare Travel (i) Incentive for Private Healthcare Facilities - income tax exemption equivalent to Investment Tax Allowance (ITA) of 100% on qualifying capital expenditure incurred within five years	MIDA	Online application via InvestMalaysia Portal.
(ii) Double Deduction for Expenses Incurred in Obtaining Recognised Accreditation	IRB	Tax Return.

Booklet 9: Tourism and Trade Related Services

Application	Where to Apply	Forms
(iii) Automatic Employment/ Professional Pass Approval for Medical Specialists who return or come from abroad to serve in Malaysian hospitals This incentive expires on 31 December 2022, and applications should be submitted to (and received by) MIDA on or before this date.	Relevant Professional Bodies	
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my.

* Please visit InvestMalaysia Portal for online application.

Booklet 10: Education and Industrial Training Services

Application	Where to Apply	Forms
Certification of Accreditation Application Fee: Certificate: RM 6,500 Diploma & Advanced Diploma: RM 7,000 Degree, Master & Doctorate (Medical Programme): RM 25,000 Degree, Master & Doctorate (Pharmacy, Dentistry, Optometry Programme): RM 18,000 Degree, Master & Doctorate (Other Programme): RM 10,000	Malaysian Qualification Agency (MQA) Level 14B, Block B Menara PKNS-PJ, No.17 Jalan Yong Shook Lin 46050 Petaling Jaya, Selangor Malaysia Tel: 03-7968 7002 Fax: 03-7956 9496	Form B (Application for Certification of Accreditation)
Permit to Teach	Education Department	Borong A KP/JPS (Permit/Guru) I (New) Borong B KP/JPS (Permit/Guru) III (Extend)
Incentives Incentives for PHEIs providing Science Training - Investment Tax Allowance (ITA) of 100% on Qualifying Capital Expenditure for 10 years to be offset against 70% of statutory income for each year of assessment.	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal.

Booklet 10: Education and Industrial Training Services

Application	Where to Apply	Forms
Incentives for PHEIs with MSC Malaysia Status - Pioneer Status with income tax exemption of 100% of the statutory income for a period of 10 years; or - Investment Tax Allowance of 100% on the qualifying capital expenditure incurred within a period of five years to be offset against 100% of statutory income for each year of assessment	Malaysia Digital Economy Corporation Sdn. Bhd. (MDeC) MSC Malaysia Headquarters Persiaran APEC 63000 Cyberjaya, Selangor, Malaysia Tel: 03-8315 3000 Fax: 03-8315 3115 Web: www.mdec.com.my	PIA:86 (For Pioneer Status) PIA:89 (For ITA)
Technical and Vocational Training Institutes		
Licencing and Registration Registration of a company	Companies Commission of Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Email: enquiry@ssm.com.my	Form 13A, M&A, Form 6, Form 48A
Incentives Incentives for Technical and Vocational Training Institutes - Investment Tax Allowance (ITA) of 100% on Qualifying Capital Expenditure for 10 years to be offset against 70% of statutory income for each year of assessment.	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal.
Additional Incentives for Education and Training Services		
Special Industrial Building Allowance (IBA) of 10% for 10 years	Inland Revenue Board (IRB) Menara Hasil Persiaran Rimba Permai, Cyber 8 63000 Cyberjaya, Selangor Tel: 03-8313 8888 Fax: 03-8313 7801 Email: callcentre@hasil.gov.my	No form is required, but can refer to Income Tax Act 1967, Section 42, Schedule 3

Booklet 10: Education and Industrial Training Services

Application	Where to Apply	Forms
Tax Exemption on Educational Equipment	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal .
Tax Exemption on Royalty Payments	Inland Revenue Board (IRB) Menara Hasil Persiaran Rimba Permai, Cyber 8 63000 Cyberjaya, Selangor Tel: 03-8313 8888 Fax: 03-8313 7801 Email: callcentre@hasil.gov.my	Tax Return
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

Booklet 11: Legal Services

Application	Where to Apply	Forms
Licencing and Registration		
Annual Certificate	Malaysian Bar Council No. 13, 15, & 17, Leboh Pasar Besar 50050 Kuala Lumpur, Malaysia Tel: 03-2050 2050 Fax: 03-2026 1313 Web: www.malaysianbar.gov.my Email: council@malaysianbar.org.my	
Practising Certificate	High Court of Malaya Palace of Justice Precint 3 60506 Putrajaya, Malaysia Tel: 03-8880 3500 Web: www.kehakiman.gov.my	
• Sole Proprietorship • Partnership • Setting up a Branch Office • Merger	Malaysian Bar Council	
Signboard Licence	State local authority	
Specific Immigration Procedures		
Expatriate Post	Immigration Department of Malaysia (Head Office) Level 1-7 (Podium) No. 15, Persiaran Perdana Precint 2, Federal Government Administrative Centre 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my	Form DP10
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

Booklet 12: Accounting, Auditing and Taxation Services

Application	Where to Apply	Forms
Licensing and Registration		
Practising Certificate	Malaysian Institute of Accountants (MIA) Dewan Akauntan Unit 33-01, Level 38, Tower A Vertical Business Suite, Avenue 3 Bangsar South No.8, Jalan Kerinchi 59200 Kuala Lumpur Tel: 03-2722 9000 Fax: 03-2722 9183 Web: www.mia.org.my Email: mia@mia.org.my	PC Application Form and payment of annual fee of RM250 made payable to "Malaysian Institute of Accountants"
Audit Licence for Liquidator Licence for Liquidator	Jabatan Akauntan Negara Malaysia Kompleks Kementerian Kewangan No. 1, Persiaran Perdana Presint 2 62594 Putrajaya, Malaysia Tel: 03-8882 1000 Fax: 03-8882 1042 Web: www.anm.gov.my Email: maklumbalas@anm.gov.my	Online submission http://open.bless.gov.my/
Tax Licence for Tax Agent	Ministry of Finance Ministry of Finance Complex No. 5, Persiaran Perdana Precinct 2 Federal Government Administrative Centre 62592 Putrajaya, Malaysia Tel: 03-8000 3000 Fax: 03-8882 3893/3894 Web: www.treasury.gov.my Email: pro@treasury.gov.my	Online Submission http://smpc.treasury.gov.my Payment of RM200 payable to "AKAUNTAN NEGARA MALAYSIA"
Audit Firm		
Setting up an audit firm	MIA	Form MF - A
	Companies Commission of Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Email: enquiry@ssm.com.my	SSM Online System ezBiz https://ezbiz.ssm.com.my/
	MIA	Form M1

Booklet 12: Accounting, Auditing and Taxation Services

Application	Where to Apply	Forms
Setting up of a Branch Office	Companies Commission of Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Email: enquiry@ssm.com.my Malaysian Institute of Accountants (MIA) Dewan Akauntan Unit 33-01, Level 38, Tower A Vertical Business Suite, Avenue 3 Bangsar South No.8, Jalan Kerinchi 59200 Kuala Lumpur Tel: 03-2722 9000 Fax: 03-2722 9183 Web: www.mia.org.my Email: mia@mia.org.my	SSM Online System ezBiz https://ezbiz.ssm.com.my/ Form M2
Closing of Audit Firm	SSM MIA	SSM Online System ezBiz https://ezbiz.ssm.com.my/ Registration of Firm Certificate issued by MIA and Practising Certificate of partners who are no longer in practice only.
Changes of Audit Firm Name	MIA SSM MIA	Form MF-A SSM Online System ezBiz https://ezbiz.ssm.com.my/ Form M1 and Form 5 (with letter from SSM stating that the firm's particulars have been updated)

Booklet 12: Accounting, Auditing and Taxation Services

Application	Where to Apply	Forms
Conversion of Audit Firm to Non-Audit Firm	Malaysian Institute of Accountants (MIA) Dewan Akauntan Unit 33-01, Level 38, Tower A Vertical Business Suite, Avenue 3 Bangsar South No.8, Jalan Kerinchi 59200 Kuala Lumpur Tel: 03-2722 9000 Fax: 03-2722 9183 Web: www.mia.org.my Email: mia@mia.org.my Companies Commission of Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Email: enquiry@ssm.com.my	Form MF-A and Approval letter for the conversion from MIA SSM Online System ezBiz https://ezbiz.ssm.com.my/
Non-Audit Firm		
Setting up a Non- Audit Firm	MIA	Form MF-A Form M3
Setting up of a Branch Office	MIA	Form M2
Closing of Non-Audit Firm	MIA	The site proprietor partner is to inform MIA in writing of the closing of the firm and enclose the Registration of Firm Certificate and practising certificate of partners who are not longer in practice.

Booklet 12: Accounting, Auditing and Taxation Services

Application	Where to Apply	Forms
Changes in Firm Particular - HQ and Branch Address - New Branch - Closure of Branch - Admission of partner - Resignation of Partner - Closure of Firm	Malaysian Institute of Accountants (MIA) Dewan Akauntan Unit 33-01, Level 38, Tower A Vertical Business Suite, Avenue 3 Bangsar South No.8, Jalan Kerinchi 59200 Kuala Lumpur Tel: 03-2722 9000 Fax: 03-2722 9183 Web: www.mia.org.my Email: mia@mia.org.my	Form M3 (HQ) or Form M2 (Branch) Form M3 Letter/Email from Partner and Firm original certificate
Conversion of Non- Audit Firm to Audit Firm	MIA	Form MF - A
	Companies Commission of Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Email: enquiry@ssm.com.my	SSM Online System ezBiz https://ezbiz.ssm.com.my/
	MIA	MIA Form M1
Signboard Licence	State local authority	
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

Booklet 13: Architectural Consultancy Services

Application	Where to Apply	Forms
Licencing and Registration		
Sole Proprietorship	SSM Online System ezBiz Companies Commision Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Hotline: 03-2299 5500 Email: enquiry@ssm.com.my Board of Architects 17th Floor, Block F JKR Headquarters Jalan Sultan Salahuddin 50582 Kuala Lumpur, Malaysia Tel: 03-2698 2878 03-2696 7087 Fax: 03-2693 6881 Web: www.lam.org.my Email: info@lam.gov.my	SSM Online System ezBiz https://ezbiz.ssm.com.my/ Application For Registration OP Sole Proprietorship / Partnership As An Architectural Consultancy Practice
Partnership	SSM Board of Architects	SSM Online System ezBiz https://ezbiz.ssm.com.my/ Application For Registration of Sole Proprietorship / Partnership As An Architectural Consultancy Practice
	SSM Board of Architects	SSM Online System ezBiz https://ezbiz.ssm.com.my/ Application For Registration of body corporate As An Architectural Consultancy Practice

Booklet 13: Architectural Consultancy Services

Application	Where to Apply	Forms
Multi-Disciplinary Body Corporate	SSM Board of Architects 17th Floor, Block F JKR Headquarters Jalan Sultan Salahuddin 50582 Kuala Lumpur, Malaysia Tel: 03-2698 2878 03-2696 7087 Fax: 03-2693 6881 Web: www.lam.org.my Email: info@lam.gov.my	SSM Online System ezBiz https://ezbiz.ssm.com.my/ Application For Registration of Body Corporate As An Architectural Consultancy Practice
Registration with PETRONAS	PETRONAS Licencing & Registration Counter Group Supply Chain Management, PETRONAS, Level 9, Tower 1, PETRONAS Twin Towers Kuala Lumpur City Centre 50088 Kuala Lumpur, Malaysia Tel: 03-2331 3040 Fax: 03-2331 2757 Email: lrs_enquiries@petronas.com.my	Form BLP
Signboard Licence	State local authority	Prescribed Form
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

Booklet 14: Surveying Consultancy Services

Application	Where to Apply	Forms
Licencing and Registration		
(i) Sole Proprietorship	Companies Commision Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Hotline: 03-2299 5500 Email: enquiry@ssm.com.my Land Surveyors Board Peninsular Malaysia Level 5-7, Wisma LJT Lorong Perak 53100 Kuala Lumpur, Malaysia Tel 03-4108 5191 Fax: 03-4108 5178 Web: www.ljt.org.my Email: infotech@ljt.org.my	SSM Online System ezBiz https://ezbiz.ssm.com.my/
(ii) Partnership	SSM Land Surveyors Board Peninsular Malaysia	SSM Online System ezBiz https://ezbiz.ssm.com.my/
Licenced Land Surveyor Sabah		
(i) Sole proprietorship	SSM Sabah Surveyors Board Suite Nos. B-3-2, B-3-3, B-3-3A & B-3-5 3rd Floor, Block B Plaza Tanjung Aru Jalan Mat Salleh 88100 Kota Kinabalu W.D.T. 462 88904 Kota Kinabalu Sabah, Malaysia Tel: 088-240 801 / 260 492 Fax: 088-224 160 Web: www.ljs.com.my Email: ljs@tm.net.my	SSM Online System ezBiz https://ezbiz.ssm.com.my/ Write in
(ii) Partnership	SSM Sabah Surveyors Board	SSM Online System ezBiz https://ezbiz.ssm.com.my/

Booklet 14: Surveying Consultancy Services

Application	Where to Apply	Forms
Licenced Land Surveyor Sarawak		
(i) Sole proprietorship	Companies Commision Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Hotline: 03-2299 5500 Email: enquiry@ssm.com.my Land Surveyors Board, Sarawak Lot 474, 1st Floor, Jalan Nanas 93400 Kuching, Sarawak, Malaysia Tel : 082-417 920 Fax : 082-246 149 Email: lsbs@tm.net.my	SSM Online System ezBiz https://ezbiz.ssm.com.my/ Write in
(ii) Partnership	SSM Land Surveyors Board, Sarawak	SSM Online System ezBiz https://ezbiz.ssm.com.my/
Quantity Surveyor Consultancy Practice		
(i) Sole proprietorship	SSM Board of Quantity Surveyors Malaysia 17th Floor, JKR Headquarters Jalan Sultan Salahuddin 50582 Kuala Lumpur, Malaysia Tel: 03-2696 7999 Fax: 03-2692 5680 Web: www.bqsm.gov.my Email: info@bqsm.gov.my	SSM Online System ezBiz https://ezbiz.ssm.com.my/ Form G
(ii) Partnership	SSM Board of Quantity Surveyors Malaysia	SSM Online System ezBiz https://ezbiz.ssm.com.my/ Form G

Booklet 14: Surveying Consultancy Services

Application	Where to Apply	Forms
(iii) Body Corporate	SSM Board of Quantity Surveyors Malaysia	SSM Online System ezBiz https://ezbiz.ssm.com.my/ Form G
(iv) Multi-Disciplinary Body Corporate	SSM Board of Quantity Surveyors Malaysia	SSM Online System ezBiz https://ezbiz.ssm.com.my/ Form G-1
Licenced Land Surveyor Sarawak		
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

Booklet 15: Medical and Healthcare Services

Application	Where to Apply	Forms
Licencing and Registration		
(i) Sole Proprietorship	Companies Commision Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Hotline: 03-2299 5500 Email: enquiry@ssm.com.my	SSM Online System ezBiz https://ezbiz.ssm.com.my/
Partnership	SSM	
Local Company	SSM	
Medical Service		
Provisional Registration	Malaysian Medical Council (MMC) 7th Floor, Block E-10 Parcel E, Precint 1 Federal Government Administrative Centre 62590 Putrajaya, Malaysia Tel: 03-8883 1400 03-8883 1410 Fax: 03-8883 1406 Email: admin.mmc@moh.gov.my Web: www.mmc.gov.my	Form 4
Full Registration Housemanship in Malaysia	MMC	Form 9
Housemanship Overseas	MMC	Form 9
Temporary Practising Certificate	MMC	Temporary Registration Application Form
Annual Practising Certificate	MMC	Form 11
Dental Service		
Full Registration	Malaysian Dental Council (MDC) 5th Floor, Block E-10, Parcel E Precint 1 Federal Government Administrative Centre 62590 Putrajaya, Malaysia Tel : 03-8883 4217 Fax : 03-8888 6133 Email: mdc@moh.gov.my Web : mdc.moh.gov.my	Form 4

Booklet 15: Medical and Healthcare Services

Application	Where to Apply	Forms
Annual Practising Certificate	Malaysian Medical Council (MMC) 7th Floor, Block E-10 Parcel E, Precint 1 Federal Government Administrative Centre 62590 Putrajaya, Malaysia Tel: 03-8883 1400 03-8883 1410 Fax: 03-8883 1406 Email: admin.mmc@moh.gov.my Web: www.mmc.gov.my	Form 8
Temporary Practising Certificate	MDC	TPC Application Form
Pharmacy Service		
Provisional Registration	Pharmacy Board of Malaysia (PBM) Pharmaceutical Services Division Ministry of Health Lot 36, Jalan Universiti 46350 Petaling Jaya Selangor, Malaysia Tel: 03-7841 3200 Fax: 03-7968 2222 Web: www.pharmacy.gov.my	Form 1
Full Registration		
Exempted from compulsory service	PBM	Form 5
Not exempted from compulsory service	PBM	Form 5
Temporary Registration (Foreigners)	PBM	Form PS1 and officially write in to the PBM
Nursing Service		
Annual Practising Certificate (i) Registered Nurse (ii) Assistant Nurse (iii) Community Nurse	Nursing Board Malaysia Level 3, Block E-1 Parcel E, Precint 1 Federal Government Administrative Centre 62590 Putrajaya, Malaysia Tel: 03-8883 1357 Fax: 03-8883 1329 Web: nursing.moh.gov.my	(i) Form M/APC/JB/003 (ii) Form LJM/APC/PJ/005 (iii) Form LJM/APC.JM/004

Booklet 15: Medical and Healthcare Services

Application	Where to Apply	Forms
Temporary Practising Certificate	Nursing Board Malaysia Level 3, Block E-1 Parcel E, Precint 1 Federal Government Administrative Centre 62590 Putrajaya, Malaysia Tel: 03-8883 1357 Fax: 03-8883 1329 Web: nursing.moh.gov.my	Form A – Application form Form B – Verification of training Form C – Verification of registration
Midwives Services		
Application for Registration as a Midwife (i) Registered Nurse (ii) Community Nurse	Midwives Board Malaysia Level 3, Block E-1, Parcel E Precint 1 Federal Government Administrative Centre 62590 Putrajaya, Malaysia Tel: 03-8883 1357 Fax: 03-8883 1329 Web: nursing.moh.gov.my	Form A for (i) and Form C for (ii) under the Midwives Act 1966, Regulation 1990
Intention to practise for Midwives (excluding those midwives in the government service)	Midwives Board Malaysia	Schedule 3 (Regulation 34)
Signboard Licence (Medical, Dental, Pharmacy Services and Nursing Homes)	State local authority	Prescribed Form
Tax Incentives		
Incentive for the Promotion of Healthcare Travel - Income Tax Allowance (ITA) of 100% on the qualifying capital expenditure incurred within a period of five (5) years to be offset against 100% of the statutory income for each year of assesment	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal .
Other Incentives		
Double Deduction on Quality Accreditation	Inland Revenue Board (IRB) Menara Hasil Persiaran Rimba Permai, Cyber 8 63000 Cyberjaya, Selangor Tel: 03-8313 8888 Fax: 03-8313 7801 Email: callcentre@hasil.gov.my	

Booklet 15: Medical and Healthcare Services

Application	Where to Apply	Forms
(ii) Automatic Employment Professional Pass Approval for Medical Specialist	Relevant Professional Bodies	
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

* Please visit InvestMalaysia Portal for online application.

Booklet 16: Engineering and Energy Consultancy Services

Application	Where to Apply	Forms
Licencing and Registration		
Sole Proprietorship	Companies Commision Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Hotline: 03-2299 5500 Email: enquiry@ssm.com.my	SSM Online System ezBiz https://ezbiz.ssm.com.my/
Partnership	SSM	
Body Corporate	SSM	
Multi - Disciplinary	SSM	
Engineering Consultancy Practice	Board of Engineers Malaysia (BEM) Tingkat 17, Ibu Pejabat JKR Kompleks Kerja Raya Malaysia Jalan Sultan Salahuddin 50580 Kuala Lumpur, Malaysia Tel: 03-2696 7095 / 7096 Fax: 03-2692 5017 Web: www.bem.org.my Email: bem1@jkr.gov.my enquiry@bem.org.my	Form A9 (Sole Proprietorship) Form A8 (Partnership) Form A7 (Body Corporate) Form A9 (Multi-Disciplinary)
Registration with Ministry Of Finance (MOF)	Ministry of Finance Ministry of Finance Complex No. 5, Persiaran Perdana Precinct 2 Federal Government Administrative Centre 62592 Putra jaya, Malaysia Tel: 03-8000 3000 Fax: 03-8882 3893/3894 Web: www.treasury.gov.my Email: pro@treasury.gov.my	Online Application www.eperolehan.gov.my

Booklet 16: Engineering and Energy Consultancy Services

Application	Where to Apply	Forms
Registration with PETRONAS	PETRONAS Licencing & Registration Counter Group Supply Chain Management, PETRONAS, Level 9, Tower 1, PETRONAS Twin Towers, Kuala Lumpur City Centre 50088 Kuala Lumpur, Malaysia Tel: 03-2331 3040 Fax: 03-2331 2757 Email: lrs_enquiries@petronas.com.my	Form BLP
Registration with MAESCO	Malaysia Association of Energy Service Companies (MAESCO) No. 9, Jalan SS7/10 Kelana Jaya 47301 Petaling Jaya Selangor, Malaysia Tel: 03-7873 0784 03-7873 0786 Fax: 03-7873 0769 Web: www.maesco.org.my	Membership Application Form
Registration with MOF and EC	Ministry of Finance Ministry of Finance Complex No. 5, Persiaran Perdana Precinct 2 Federal Government Administrative Centre 62592 Putra jaya, Malaysia Tel: 03-8000 3000 Fax: 03-8882 3893/3894 Web: www.treasury.gov.my Email: pro@treasury.gov.my Energy Commission (EC) (Suruhanjaya Tenaga) No.12, Jalan Tun Hussein Precinct 2 62100 Putrajaya Malaysia Tel: 03 8870 8500 Fax: 03 8888 8637 Web: www.st.gov.my	

Booklet 16: Engineering and Energy Consultancy Services

Application	Where to Apply	Forms
Specific Immigration Procedures		
Temporary Professional Engineers	Board of Engineers Malaysia (BEM) Tingkat 17, Ibu Pejabat JKR Kompleks Kerja Raya Malaysia Jalan Sultan Salahuddin 50580 Kuala Lumpur, Malaysia Tel: 03-2696 7095 / 7096 Fax: 03-2692 5017 Web: www.bem.org.my Email: bem1@jkr.gov.my enquiry@bem.org.my	Form B2
Incentives		
Green Technology Incentives (i) Tax Incentive for Green Technology Project (ii) Tax Incentive for Green Technology Services (iii) Tax Incentive for Purchase of Green Technology Assets	Malaysian Investment Development Authority (MIDA) MIDA Sentral No. 5, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50470 Kuala Lumpur, Malaysia Tel: 03-2267 3633 Fax: 03-2274 7970 Email: investment@mida.gov.my	Online application via InvestMalaysia Portal .
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

* Please visit [InvestMalaysia Portal](http://InvestMalaysiaPortal.com) for online application.

Booklet 17: Management Consultancy Services

Application	Where to Apply	Forms
Licensing and Registration		
Sole Proprietorship	Companies Commission Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Hotline: 03-2299 5500 Email: enquiry@ssm.com.my	SSM Online System ezBiz https://ezbiz.ssm.com.my/
Partnership Local	SSM	
Company Foreign	SSM	
Company	SSM	
Signboard Licence	State local authority	Prescribed Form
Incentives		
Incentive for MSC Malaysia Status Companies	Malaysia Digital Economy Corporation Sdn. Bhd. (MDeC) 2360, Persiaran APEC 63000 Cyberjaya Selangor, Malaysia Tel: 03-8315 3000 Fax: 03-8315 3115 Web: www.mdec.my Email: clie@mdec.com.my	Prescribed Form
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

Booklet 18: Market Research Services

Application	Where to Apply	Forms
Licensing and Registration		
Sole Proprietorship	Companies Commission Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Hotline: 03-2299 5500 Email: enquiry@ssm.com.my	SSM Online System ezBiz https://ezbiz.ssm.com.my/
Partnership Local	SSM	
Company Foreign	SSM	
Company	SSM	
Signboard Licence	State local authority	Prescribed Form
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

Booklet 19: Advertising Services

Application	Where to Apply	Forms
Licensing and Registration		
Sole Proprietorship	Companies Commission Malaysia (SSM) Menara SSM @ Sentral No 7, Jalan Stesen Sentral 5 Kuala Lumpur Sentral 50623 Kuala Lumpur, Malaysia Tel: 03-2299 4400 Fax: 03-2299 4411 Hotline: 03-2299 5500 Email: enquiry@ssm.com.my	SSM Online System ezBiz https://ezbiz.ssm.com.my/
Partnership Local	SSM	Form A
Company Foreign	SSM	
Company	SSM	
Signboard Licence	State local authority	Prescribed Form
Expatriate Employment		
Expatriate Post Application Employment Pass Application Endorsement of Employment Pass	Immigration Department of Malaysia (Head Office) Level 1-7, (Podium) No 15, Persiaran Perdana Precinct 2, 62550 Putrajaya, Malaysia Tel: 03-8880 1000 Fax: 03-8880 1200 Web: www.imi.gov.my Or State Immigration Department Office	Online application via esd.imi.gov.my .

Application	Where to Apply
Advertising Practice	
Malaysian Code of Advertising Practice	Advertising Standards Malaysia Level 7, Unit 023, 129 Offices, Block J, Jaya One, 72A, Jalan Profesor Diraja Ungku Aziz, 46200 Petaling Jaya, Selangor, Malaysia Tel: 03-7613 1510 Fax: 03-7613 1511 Email: secretariat@asa.org.my
Advertising Code	Ministry of Communications and Digital Lot 4G9, Persiaran Perdana, Precint 4 Federal Government Administrative Centre 62100 Putrajaya, Malaysia Tel: 03-8000 8000 Fax: 03-8911 5183 Email: webmaster@kkd.gov.my
Content Code	Communications and Multimedia Content Forum of Malaysia (CMCF) Level 5, MCMC Tower 2 Jalan Impact, Cyber 6, 63000, Cyberjaya Selangor Darul Ehsan, Malaysia Tel: 03-8680 9900 Email: secretariat@contentforum.my
Guideline for the Application & Issuance of the Made in Malaysia Certificate (MIM)	National Film Development Corporation Malaysia (FINAS) Kompleks Studio Merdeka Jalan Hulu Kelang 68000 Ampang, Selangor Malaysia Tel: 03-4104 1300 Fax: 03-4107 5216 Email: info@finas.my Web: www.finas.gov.my
Film Censorship Guidelines	Film Censorship Board/Film Control Division Ministry of Home Affairs Setia Perkasa 1, 2, 7 & 9 Setia Perkasa Complex Federal Government Administrative Centre 62546 Putrajaya, Malaysia Tel: 03 8000 8000 Fax : 03-8889 1613 / 03-8889 1610 Email: pro@moha.gov.my

USEFUL ADDRESSES

MINISTRIES

PRIME MINISTER'S OFFICE

Main Block, Perdana Putra Building
Federal Government Administrative Centre
62502 Putrajaya, Malaysia
Tel: (603) 8888 8000
Fax: (603) 8888 3904
Website: www.pmo.gov.my

MINISTRY OF AGRICULTURE AND FOOD SECURITY

Block 4 G1, Wisma Tani
No. 28, Persiaran Perdana, Precinct 4
Federal Government Administrative Centre
62624 Putrajaya, Malaysia
Tel: (603) 8870 1200/1400
Fax: (603) 8888 6906
Website: www.moa.gov.my
E-mail: pro@moa.gov.my

MINISTRY OF DEFENCE

Wisma Pertahanan
Jalan Padang Tembak
50634 Kuala Lumpur, Malaysia
Tel: (603) 2059 8400
Fax: (603) 2691 4163
Website: www.mod.gov.my
E-mail: portal@mod.gov.my

MINISTRY OF DOMESTIC TRADE AND COST OF LIVING

No. 13, Persiaran Perdana, Precinct 2
Federal Government Administrative Centre
62623 Putrajaya, Malaysia
Tel: (603) 8000 8000
Website: www.kpdnhep.gov.my

MINISTRY OF EDUCATION

Government Complex Parcel E
Block E8, Precinct 1
Administration Centre of Federal
Government
62604 Putrajaya, Malaysia
Tel: (603) 8884 6456
Fax: (603) 8884 6411
Website: www.moe.gov.my
E-mail: adukpm@moe.gov.my

MINISTRY OF NATURAL RESOURCES, ENVIRONMENT AND CLIMATE CHANGE

Wisma Sumber Asli
No.25, Persiaran Perdana
Precinct 4, 62574 Putrajaya, Malaysia
Tel: (603) 8000 8000
Fax: (603) 8889 2672
Website: www.nrecc.gov.my
E-mail: webmaster@nrecc.gov.my

MINISTRY OF RURAL AND REGIONAL DEVELOPMENT

No. 47, Persiaran Perdana, Precinct 4
Federal Government Administrative Centre
62100 Putrajaya, Malaysia
Website: www.rurallink.gov.my
Email: info@rurallink.gov.my

MINISTRY OF FINANCE

Ministry of Finance Complex
No. 5, Persiaran Perdana, Precinct 2
Federal Government Administrative Centre
62592 Putrajaya, Malaysia
Tel: (603) 8000 8000
Fax: (603) 8882 3893 / 3894
Website: www.treasury.gov.my

MINISTRY OF FOREIGN AFFAIRS

Wisma Putra
No. 1, Jalan Wisma Putra, Precinct 2
62602 Putrajaya, Malaysia
Tel: (603) 8000 8000
Fax: (603) 8889 1717 / 8889 2816
Website: www.kln.gov.my
E-mail: pro.ukk@kln.gov.my

MINISTRY OF HEALTH

Block E1, E3, E6, E7 & E10, Complex E
Federal Government Administrative Centre
62590 Putrajaya, Malaysia
Tel: (603) 8000 8000
Fax: (603) 8888 6187
Website: www.moh.gov.my
E-mail: kkm@moh.gov.my

MINISTRIES

MINISTRY OF HOME AFFAIRS

Setia Perkasa 1, 2, 7 & 9
Setia Perkasa Complex
Federal Government Administrative Centre
62546 Putrajaya, Malaysia
Tel: 03 8000 8000
Fax: 03-8889 1613 / 03-8889 1610
Email: pro@moha.gov.my

MINISTRY OF LOCAL GOVERNMENT DEVELOPMENT (MALAYSIA)

No. 51, Persiaran Perdana, Precinct 4
Federal Government Administrative Centre
62100 Putrajaya, Malaysia
Tel: (603) 8000 8000
Fax: (603) 8891 5557
Website: www.kpkt.gov.my
E-mail: pro@kpkt.gov.my

MINISTRY OF HUMAN RESOURCES

Setia Perkasa 3 & 4
Setia Perkasa Complex
Federal Government Administrative Centre
62530 Putrajaya, Malaysia
Tel: (603) 8000 8000
Website: www.mohr.gov.my
E-mail: aduan.ukk@mohr.gov.my

MINISTRY OF COMMUNICATIONS AND DIGITAL

Lot 4G9, Persiaran Perdana, Precinct 4
Federal Government Administrative Centre
62100 Putrajaya, Malaysia
Tel: (603) 8000 8000
Fax: (603) 8911 5183
Website: www.kkd.gov.my
E-mail: webmaster@kkd.gov.my

MINISTRY OF TOURISM, ARTS AND CULTURE

No. 2, Tower 1, Jalan P5/6, Precinct 5
62200 Putrajaya, Malaysia
Tel: (603) 8000 8000
Fax: (603) 8891 7100
Website: www.motac.gov.my
E-mail: info@motac.gov.my

MINISTRY OF TRANSPORT

No. 26, Jalan Tun Hussein, Precinct 4
Federal Government Administrative Centre
62100 Putrajaya, Malaysia
Tel: (603) 8000 8000
Fax: (603) 8888 0158
Website: www.mot.gov.my
E-mail: webmaster@mot.gov.my

MINISTRY OF WOMEN, FAMILY AND COMMUNITY DEVELOPMENT

No. 55, Persiaran Perdana, Precinct 4
62100 Putrajaya, Malaysia
Tel: (603) 8000 8000
Fax: (603) 8323 2000
Website: www.kpwkm.gov.my
E-mail: info@kpwm.gov.my

MINISTRY OF WORKS

Level 1-14, Kompleks Kerja Raya
Jalan Sultan Salahuddin
50580 Kuala Lumpur, Malaysia
Tel: (603) 8000 8000
Website: www.kkr.gov.my
E-mail: pro@kk.gov.my

MINISTRY OF ENTREPRENEUR AND COOPERATIVES DEVELOPMENT

Block E4/5, Government Complex Parcel E
Federal Government Administrative Center
62668 Putrajaya, Malaysia
Tel: (603) 8000 8000
Fax: (603) 8889 3712
Website: www.med.gov.my
E-mail: webmaster@med.gov.my

MINISTRY OF ECONOMY

Menara Prisma
No. 26, Persiaran Perdana, Precinct 3
Federal Government Administrative Centre
62675 Putrajaya, Malaysia
Tel: (603) 8090 2094 / 2095
Website: www.ekonomi.gov.my
E-mail: ukk@ekonomi.gov.my

MINISTRIES

MINISTRY OF HIGHER EDUCATION

No. 2, Tower 2
Jalan P5/6, Precinct 5
62200 Putrajaya, Malaysia
Tel: (603) 8000 8000
Fax: (603) 8000 8001
Website: www.mohe.gov.my
E-mail: 80008000@mgcc.gov.my

MINISTRY OF PLANTATION AND COMMODITIES

No. 15, Level 6-13
Putrajaya Boulevard, Precinct 2
62654 Putrajaya, Malaysia
Tel: (603) 8000 8000
Fax: (603) 8880 3482
Website: www.kpk.gov.my
E-mail: portalmaster@kpk.gov.my

MINISTRY OF YOUTH AND SPORTS

Menara KBS
No. 27, Persiaran Perdana, Precinct 3
Federal Government Administrative Centre
62570 Putrajaya, Malaysia
Tel: (603) 8871 3333
Fax: (603) 8888 8770
Website: www.kbs.gov.my
E-mail: webmaster@kbs.gov.my

MINISTRY OF NATIONAL UNITY

Level 5-10, Block F9
Complex F, Lebuhraya Perdana Timur A,
Precinct 1
62000 Putrajaya, Malaysia
Tel: (603) 8091 8000
Website: www.perpaduan.gov.my
E-mail: pro@perpaduan.gov.my

MINISTRY OF SCIENCE, TECHNOLOGY AND INNOVATION

Floors 1-7, Block C4 & C5, Complex C
Federal Government Administrative Centre
62662 Putrajaya, Malaysia
Tel: (603) 8000 8000
Website: www.mosti.gov.my
E-mail: enquiry@mosti.gov.my

RELEVANT ORGANISATIONS

CENTRAL BANK OF MALAYSIA (BNM)

Jalan Dato' Onn, P.O. Box 10922
50929 Kuala Lumpur, Malaysia
Tel: (603) 2698 8044
Fax: (603) 2691 2990
Website: www.bnm.gov.my
E-mail: bnmtelelink@bnm.gov.my

COMPANIES COMMISSION OF MALAYSIA (SSM)

Menara SSM@Sentral
No. 7, Jalan Stesen Sentral 5
Kuala Lumpur Sentral
50623 Kuala Lumpur, Malaysia
Tel: (603) 2299 4400
Fax: (603) 2299 4411
Website: www.ssm.com.my
Email: enquiry@ssm.com.my

BURSA MALAYSIA

Customer Service
Bursa Malaysia Berhad
10th Floor, Exchange Square
Bukit Kewangan
50200 Kuala Lumpur, Malaysia
Tel: (603) 2034 7000
Fax: (603) 2732 5258
Website: www.bursamalaysia.com
E-mail: customerservice@bursamalaysia.com

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E-mail: mbm@miricouncil.gov.my

Website: www.miricouncil.gov.my

MAJLIS PERBANDARAN PADAWAN

Kota Padawan, Batu 10

Jalan Penrissen

93250 Kuching

Tel: (082) 615 566

Fax: (082) 611 832 / 612 888

E-mail: mpp@tm.net.my

Website: www.mpp.gov.my

MAJLIS PERBANDARAN SIBU

No 1, Jalan Sanyan

P.O. Box 557

96007 Sibu

Tel: (084) 333 411

Fax: (084) 320 240

E-mail: smc@smc.gov.my

Website: www.smc.gov.my

MAJLIS DAERAH BAU

Jalan Ong Guan Cheng

94000 Bau

Tel: (082) 763 128

Fax: (082) 763 545

E-mail: mdbau@sarawaknet.gov.my

Website: www.baudc.sarawak.gov.my

STATE LOCAL AUTHORITIES

MAJLIS DAERAH BETONG

Bangunan Kubu Rentap
95700 Betong
Tel: (083) 472 701
Fax: (083) 472 192
E-mail: betongdc@gmail.com
Website: www.betongdc.sarawak.gov.my

MAJLIS DAERAH DALAT & MUKAH

Jalan Wawasan
P.O. Box 68
96400 Mukah
Tel: (084) 871 622 / 3
Fax: (084) 871 041
E-mail: aidens@sarawak.gov.my
Website: www.mukah-dalatdc.sarawak.gov.my

MAJLIS DAERAH KANOWIT

Jalan Kubu
P.O. Box 1
96700 Kanowit
Tel: (084) 752 093
Fax: (084) 752 695
E-mail: kdcict@tm.net.my
Website: www.kanowitdc.sarawak.gov.my

MAJLIS DAERAH KAPIT

P.O. Box 57
96800 Kapit
Tel: (084) 796 266
Fax: (084) 796 323
Website: www.kapitdc.sarawak.gov.my

MAJLIS DAERAH LAWAS

P.O. Box 80
98857 Lawas
Tel: (085) 284 001
Fax: (085) 285 485
E-mail: mdlawas@tm.net.my
Website: www.lawasdc.gov.my

MAJLIS DAERAH LIMBANG

P.O. Box 390
98708 Limbang
Tel: (085) 211 288
Fax: (085) 212 577

MAJLIS DAERAH LUAR BANDAR SIBU

Level 18, Wisma Sanyan
Jalan Sanyan
96008 Sibu
Tel: (084) 336 077
Fax: (084) 324 694
E-mail: mdlbs@sarawaknet.gov.my
Website: www.srdc.gov.my

MAJLIS DAERAH LUBOK ANTU

Jalan Penghulu, Imong Anak Awan
95800 Engkilili Bahagian Sri Aman
Tel: (083) 563 015
Fax: (083) 563 144
E-mail: said@sarawak.gov.my
Website: www.lubokantudc.sarawak.gov.my

MAJLIS DAERAH LUNDU

94500 Lundu
Tel: (082) 735 501
Fax: (082) 735 035
Website: www.lundudc.sarawak.gov.my

MAJLIS DAERAH MARADONG & JULAU

Jalan Mahkamah
96507 Bintangor
Tel: (084) 693 288
Fax: (084) 693 973
E-mail: mdmjadm@pd.jaring.my
Website: www.maradong-julaudc.sarawak.gov.my

MAJLIS DAERAH MARUDI

Peti Surat 374, Marudi
98058 Baram
Tel: (085) 755 755
Fax: (085) 755 336
E-mail: cio@marudidc-org
Website: www.marudidc.org

MAJLIS DAERAH MATU & DARO

96250 Matu, BahagianMukah
Tel: (084) 832 233
Fax: (084) 832 343
Website: www.matu-darodc.sarawak.gov.my

STATE LOCAL AUTHORITIES

MAJLIS PERBANDARAN KOTA SAMARAHAN

94300 Kota Samarahan
Tel: (082) 671 023
Fax: (082) 671 342
E-mail: mdshan@sarawaknet.gov.my
Website: www.samarahandc.sarawak.gov.my

MAJLIS DAERAH SARATOK

P.O. Box 73
95400 Saratok
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Fax: (083) 436 511
E-mail: saratokdc@sarawak.gov.my
Website: www.saratokdc.sarawak.gov.my

MAJLIS DAERAH SARIKEI

Jalan Nyelong
96100 Sarikei
Tel: (084) 651 201
Fax: (084) 658 623
E-mail: mdsarikei@sarawak.gov.my
Website: www.sarikeidc.sarawak.gov.my

MAJLIS DAERAH SERIAN

No 1, Jalan Bunga Tanjung
94700 Serian
Tel: (082) 874 154 / 155
Fax: (082) 874 799
E-mail: mdserian@sarawak.gov.my
Website: www.seriandc.sarawak.gov.my

MAJLIS DAERAH SIMUNJAN

Gunung Ngeli New Service Centre
94800 Simunjan
Tel: (082) 803 610
Fax: (082) 803 785
E-mail: mdssimu@sarawak.gov.my
Website: www.simunjandc.sarawak.gov.my

MAJLIS DAERAH SRI AMAN

Peti Surat 78
95007 Sri Aman
Tel: (083) 322 072
Fax: (083) 320 829
Website: www.sriamandc.sarawak.gov.my

MAJLIS DAERAH SUBIS

98150 Bekenu
Tel: (085) 719 018
Fax: (085) 719 527
Website: www.mdsbis.sarawak.gov.my

LEMBAGA KEMAJUAN BINTULU (PERBANDARAN)

Wisma Bintulu
No 1, Jalan Tanjung Kidurong
P.O. Box 55
97007 Bintulu
Tel: (086) 332 011
Fax: (086) 332 255
E-mail: bda@bda.gov.my
Website: www.bda.gov.my

MAJLIS DAERAH LIMBANG

P.O. Box 390
98708 Limbang
Tel: (085) 211 288
Fax: (085) 212 577
E-mail: lmndc@limbangdc.gov.my
Website: www.limbangdc.gov.my

STATE IMMIGRATION DEPARTMENT OFFICES

Pejabat Imigresen Negeri Selangor

Tingkat 2, Kompleks PKNS
40550 Shah Alam Selangor Darul Ehsan
Tel: (603) 5519 0653
Faks: (603) 5519 0414

Pejabat Imigresen Wilayah Persekutuan Kuala Lumpur

Kompleks Kementerian Dalam Negeri (KDN),
No.69,Jalan Sri Hartamas 1,
50480 Jalan Duta, Kuala Lumpur
Tel: (603) 6201 2423
Faks: (603) 6201 1191

Jabatan Imigresen Malaysia

Negeri Johor Darul Takzim,
Kompleks Kementerian Dalam Negeri, Jalan
Setia Tropika,
Taman Setia Tropika, Kempas
81200 Johor Bahru
Tel: (607) 233 8400
Faks: (607) 234 4292

Pejabat Imigresen Negeri Pulau Pinang

Jalan Kelasah
13700 Bandar Seberang Jaya
Pulau Pinang
Tel: (604) 397 3011
Faks: (604) 398 2759

Pejabat Imigresen Negeri Sabah

Aras 1-4, Blok B,
Kompleks Pentadbiran Kerajaan
Persekutuan
Jalan UMS, 88300 Kota Kinabalu, Sabah
Tel: (6088) 488 700
Faks: (6088) 488 800

Pejabat Imigresen Negeri Sarawak

Alamat Tingkat 1 & 2, Bangunan Sultan
Iskandar, Jalan Simpang Tiga
93550 Kuching, Sarawak
Tel: (6082) 230 280
Faks: (6082) 428 606

Pejabat Imigresen Negeri Perak

Aras 2-4, Kompleks Pejabat Kementerian
Dalam Negeri Persiaran Meru Utama
Bandar Meru Raya, Jelapang
30020 Ipoh, Perak Darul Ridzuan
Tel: (605) 501 7100
Faks: (605) 501 7121

Pejabat Imigresen Negeri Kedah

Tingkat 1-2, Bangunan KDN
Pusat Pentadbiran Kerajaan Persekutuan
06550 Bandar Muadzam Shah Alor Setar,
Kedah Darul Aman
Tel: (604) 733 3302
Faks: (604) 733 1752

Pejabat Imigresen Negeri Melaka

Alamat Aras 1-3, Blok Pentadbiran
Kompleks
Kementerian Dalam Negeri Jalan Seri
Negeri
75450 Ayer Keroh, Melaka
Tel: (606) 232 2662
Faks: (606) 232 2654

Pejabat Imigresen Negeri Sembilan

Alamat Tingkat 2 & 4,
Wisma Persekutuan Jalan Datuk Abdul Kadir
70000 Seremban, Negeri Sembilan
Tel: (606) 762 0000
Faks: (606) 763 2491

Pejabat Imigresen Negeri Pahang

Alamat Kompleks KDN Bandar Indera
Mahkota
25200 Kuantan
Pahang Darul Makmur
Tel: (609) 571 7999
Faks: (609) 573 6407

Pejabat Imigresen Negeri Terengganu

Alamat Tingkat 1,
Wisma Persekutuan Jalan Sultan Ismail
20200 Kuala Terengganu
Tel: (609) 622 1424 / 622 5951
Faks: (609) 623 6682

STATE IMMIGRATION DEPARTMENT OFFICES

Pejabat Imigresen Negeri Kelantan

Aras 2, Wisma Persekutuan, Jalan Bayam
15550 Kota Bharu
Kelantan Darul Naim
Tel: (609) 748 2120
Faks: (609) 744 0200

Pejabat Imigresen Negeri Johor

Tingkat 1-3 & 8-14, Block 1
Kompleks Kementerian Dalam Negari (KDN)
Taman Setia Tropika
81200 Johor Bahru, Johor
Tel: (607) 233 8400
Faks: (607) 234 4292

Pejabat Imigresen Negeri Perlis

Aras 1 & 2,
Kompleks Kementerian Dalam Negari (KDN)
Perlis, Persiaran Wawasan, Mukim Seriab,
01000 Kangar, Perlis.
Tel: (604) 976 2636
Faks: (604) 977 0946

Pejabat Imigresen Wilayah Persekutuan Labuan

Unit E002, Tingkat 1, Aras Podium
Kompleks Ujana Kewangan
Jalan Merdeka, Peti Surat 174
87008 Wilayah Persekutuan Labuan
Tel: (6087) 425 307
Faks: (6087) 414 990

LIST OF UNIVERSITIES / INSTITUTES CARRYING OUT CLINICAL TRIALS

UNIVERSITY OF MALAYA

Assistant Registrar Faculty of Medicine
Universiti Malaya
50603 Kuala Lumpur, Malaysia
Tel: (603) 7967 6686
Fax: (603) 7967 8841

SCIENCE UNIVERSITY OF MALAYSIA

Assistant Registrar
Research and Ethics Committee Pusat
Pengajian Sains Perubatan Universiti Sains
Malaysia
16150 Kubang Kerian
Kelantan, Malaysia
Tel: (609) 767 3000
Fax: (609) 765 3370
E-mail: ashalim@usm.my
Website: www.medic.usm.my

NATIONAL UNIVERSITY OF MALAYA

Secretariat of Research Committee and
Ethics Committee,
Faculty of Medicine
Universiti Kebangsaan Malaysia
Jalan Yaacob Latif, Bandar Tun Razak
56000 Cheras, Kuala Lumpur, Malaysia
Tel: (603) 9145 5555
Fax: (603) 9145 6640
E-mail: prohukm@ppukm.ukm.edu.my
Website: www.ppukm.ukm.my

INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA

Deputy Dean (Postgraduate and Research)
Kulliyah of Medicine
International Islamic University Malaysia
Bandar Indera Mahkota Campus
Jalan Sultan Ahmad Shah
25200 Kuantan
Pahang, Malaysia
Tel: (609) 570 4000
Fax: (609) 571 6770
E-mail: medicine@iium.edu.my
Website: www.iium.edu.my/medicine

NATIONAL HEART INSTITUTE

(Institut Jantung Negara)
Secretary of Ethical Committee
National Heart Institute
145, Jalan Tun Razak
50400 Kuala Lumpur, Malaysia
Tel: (603) 2617 8200
E-mail: heart@ijn.com.my
Website: www.ijn.com.my

UNIVERSITI MALAYSIA SARAWAK

Deputy Dean (Research)
Fakulti Perubatan dan Sains Kesihatan
Universiti Malaysia Sarawak
Jalan Datuk Mohd Musa
94300 Kota Samarahan
Sarawak, Malaysia
Tel: (6082) 581 000/581 388
Fax: (6082) 665 088
Website: www.fmhs.unimas.my

LIST OF CENTRES CARRYING OUT BIOEQUIVALENCE STUDIES

CENTRE FOR DRUG RESEARCH

Universiti Sains Malaysia Minden
1180 Pulau Pinang, Malaysia
Tel: (604) 653 3888 / 6583 444
Fax: (604) 656 8669
Email: dir_cdr@usm.my

CLINICAL INVESTIGATION CENTRE (CIC)

13th Floor, Main Tower
University Malaya Medical Centre
Lembah Pantai
59100 Kuala Lumpur, Malaysia
Tel: (603) 7949 2351
Fax: (603) 7954 1904
Email: cic_staff@um.edu.my
Website: www.clinicalinvestigationcentre.com

INTERNATIONAL MEDICAL UNIVERSITY

No. 126, Jalan Jalil Perkasa 19
Bukit Jalil
57000 Kuala Lumpur, Malaysia
Tel: (603) 8656 7228
Fax: (603) 8656 7299
Email: imu@imu.edu.my
Website: www.imu.edu.my

CLINICAL TRIALS UNIT

Pusat Pengajian Sains Perubatan
Kampus Cawangan Kelantan
16150 Kubang Kerian
Kelantan, Malaysia
Tel: (609) 765 1700 / 1711
Fax: (609) 765 3370
Email: pssp2kb.usm.my

GLEANEAGLES CLINICAL RESEARCH CENTRE

4th Flr. Gleaneagles Medical Centre
No.1, Jalan Pangkor
10050 Pulau Pinang, Malaysia
Tel: (604) 228 5760 / 227 6111 (ext 426)
Fax: (604) 228 5715
Email: [chowlee@pc.jaring .my](mailto:chowlee@pc.jaring.my)

MALAYSIAN INSTITUTE OF PHARMACEUTICALS AND NUTRACEUTICALS

Block 5-A, Halaman Bukit Gambir
11700 Penang, Malaysia
Tel : (604) 6521 200
Fax: (604) 6563 020
Email: admin@ipharm.gov.my
Website: www.ipharm.gov.my

FREE ZONES

FREE INDUSTRIAL ZONE

No	Free Industrial Zone	Authority
1.	Pelabuhan Pasir Gudang, Johor	Johor Port Berhad
2.	Pelabuhan Tanjung Pelepas, Johor (Fasa I)	Pelabuhan Tanjung Pelepas Sdn Bhd
3.	Pelabuhan Tanjung Pelepas, Johor (Fasa II)	Pelabuhan Tanjung Pelepas Sdn Bhd
4.	Pelabuhan Tanjung Pelepas, Johor (Fasa II)	Pelabuhan Tanjung Pelepas Sdn Bhd
5.	Tanjung Bin, Johor	Johor Port Berhad
6.	Lapangan Terbang Antarabangsa Sultan Ismail, Johor	Senai Airport Terminal Services
7.	Senai Airport City Fasa Satu, Mukim Senai, Johor	Senai Airport City Sdn Bhd
8.	Senai Airport City Fasa Satu, Mukim Tebrau, Johor	Senai Airport City Sdn Bhd
9.	Batu Berendam, Melaka (Fasa I)	Majlis Bandaraya Melaka Bersejarah
10.	Batu Berendam, Melaka (Fasa II)	Majlis Bandaraya Melaka Bersejarah
11.	Batu Berendam, Melaka (Fasa III)	Majlis Bandaraya Melaka Bersejarah
12.	Tanjung Kling, Melaka	Majlis Bandaraya Melaka Bersejarah
13.	Seberang Perai, Pulau Pinang	Majlis Perbandaran Seberang Perai
14.	Bayan Lepas, Pulau Pinang (Fasa I)	Majlis Bandaraya Pulau Pinang
15.	Sama Jaya, Kuching, Sarawak	Kementerian Pembangunan Perindustrian & Usahawan
16.	Jelapang, Perak	Majlis Bandaraya Ipoh
17.	Kinta, Perak	Majlis Bandaraya Ipoh
18.	Sungai Way, WPKL	Majlis Bandaraya Petaling Jaya
19.	Ulu Klang	WPKL Majlis Perbandaran Ampang Jaya
20.	Port Klang Free Zone (PKFZ)	Selangor Port Klang Free Zone
21.	Telok Panglima Garang	Selangor Majlis Daerah Kuala Langat

FREE TRADE ZONE

No	Free Commercial Zone	Authority
1.	Stulang Laut, Johor	Majlis Bandaraya Johor Bahru
2.	Pelabuhan Pasir Gudang, Johor	Johor Port Berhad
3.	Pelabuhan Tanjung Pelepas, Johor (Fasa I)	Pelabuhan Tanjung Pelepas Sdn Bhd
4.	Terminal 2, Pelabuhan Johor, Pasir Gudang, Johor	Johor Port Berhad
5.	Tanjung Langsat, Johor Bahru, Johor	Johor Corporation
6.	Rantau Panjang, Kelantan	Majlis Daerah Pasir Mas
7.	Pengkalan Kubor, Kelantan	Majlis Daerah Tumpat
8.	Dermaga Air Dalam, Pulau Pinang	Suruhanjaya Pelabuhan Pulau Pinang
9.	Kargo MAS, Pulau Pinang	Malaysia Airports Holdings Berhad
10.	Kompleks Kargo Udara Kedua (KKUK), Pulau Pinang	Malaysia Airports Holdings Berhad
11.	Bukit Kayu Hitam, Kedah	Majlis Daerah Kubang Pasu
12.	Pekan Bukit Kayu Hitam, Kedah	Majlis Daerah Kubang Pasu
13.	Pelabuhan Utara, Selangor	Lembaga Pelabuhan Klang
14.	Pelabuhan Barat, Selangor	Lembaga Pelabuhan Klang
15.	Pelabuhan Selatan, Selangor	Lembaga Pelabuhan Klang
16.	Port Klang Free Zone (PKFZ), Selangor	Port Klang Free Zone
17.	MILS Logistik Hub, Selangor	Meriah Selalu Sdn Bhd
18.	Lapangan Terbang Antarabangsa Kuala Lumpur	Malaysia Airports Holdings Berhad
19.	Tasik Kenyir, Terengganu	Lembaga Kemajuan Terengganu Tengah
20.	Pelabuhan Kuantan, Pahang	Lembaga Pelabuhan Kuantan
21.	Pulau Layang-Layang	



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MIDA Sentral, No.5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia

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