

**GUIDELINES FOR APPLICATION FOR ADDITIONAL EXPATRIATE POSTS  
FOR REGIONAL OPERATIONS**

**Procedure for Application:**

1. The application should be submitted in **three (3) copies** of AE-OHQ/IPC/RDC-1 Form to:

**Chief Executive Officer**

**Malaysian Investment Development Authority (MIDA)**

MIDA Sentral

No. 5 Jalan Stesen Sentral 5

Kuala Lumpur Sentral

50470 Kuala Lumpur

Malaysia

**(Attn.: Director, Industry Talent Management and Expatriate Division)**

2. Details on the expatriate posts applied for should be submitted using the format attached as the appendix in the application form.
3. Application with incomplete information will not be accepted and will be returned to the company.
4. For any enquiry and clarification, please refer to:-

Website : [www.mida.gov.my](http://www.mida.gov.my)  
Tel : (603) 2267 3633  
Fax : (603) 2274 7970  
E-mail : [investmalaysia@mida.gov.my](mailto:investmalaysia@mida.gov.my)