**APPLICATION FOR**

**INCENTIVE AND/OR EXPATRIATE POST(S)**

**FOR GREEN TECHNOLOGY**

**/ Society**

|  |
| --- |
| **TYPE OF APPLICATION** (PLEASE TICK (✓) WHERE RELEVANT) |
| **Type of Application**Please tick (✓) where relevant | **Project** □ | **Services** □ |
| * **Investment Tax Allowance** □
* **Expatriate Post(s)** □
 | * **Income Tax Exemption** □
* **Expatriate Post(s)** □
 |
|  **Purpose:** |
| * **Business** □
 | * **Own consumption / use** □
 |

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| **SECTION A: PARTICULARS OF APPLICANT / COMPANY** |
| **Name of applicant/company:** |  |
| **Correspondence address:** |  |
| **Telephone No:** |  | **Fax No:** |  |
| **Contact Person** |  | **Designation:** |  |
|  **E-mail:** |  |
| **Name of company which will undertake the project:** |  |
| **Date of Incorporation:** |  | **Company Registration No:** |  |
| **Income Tax Reference No:**  |  | **Income Tax Branch Office:**  |  |
| **Address of Registered Office:** |  |
| **Incentives/grants by MIDA/other government agencies: (if any)** |  | **Current business activities: (if any)** |  |

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| **Particulars of Board of Directors** |
| **Name and residential address** | **Nationality** | **% shares held****in the company** |
|  |  |  |
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| **SECTION B: INFORMATION ON PROPOSED ACTIVITY**(PLEASE TICK ( / ) WHERE RELEVANT) |
| **Industry\*** |  **( ∕ )** |  |  **Project**  |  **Services** |
| **Energy** |  | **Renewable Energy** |  **Appendix B1**  | **Appendix B5** |
|  | **Energy Efficiency** |  **Appendix B2**  |
| **Transportation (Electric Vehicle)** |  |  **Not Applicable**  |
| **Green Building /** **Data Centre** |  |  **Appendix B3** |
| **Waste Management** |  | **Appendix B4** | **Not applicable** |
| \* Please refer to relevant Appendix for selected industry |

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| **SECTION C : INVESTMENT, OPERATING EXPENDITURE & FINANCING** |
| **I. Investment** |
| **Item** | **Value (RM)** | **Annual Lease (RM)** ***(if applicable)*** |
| **Existing** | **\*New / Additional** | **Total** |
| i) Land  |  |  |  |  |
| ii) Factory / Building  |  |  |  |  |
| iii) Plant/machinery |  |  |  |  |
| iv) Other equipment  |  |  |  |
| *(a) Sub-Total* |  |  |  |
| *(b) Pre-operational* *expenditure* |  |  |  |
| *(c) Working capital* |  |  |  |
| ***Total project cost******(a) + (b) + (c)*** |  |  |  |

\* Please provide information related to green project /services only

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| **II. Operating Expenditure** |
| **Item Expenditure** | **Value (RM)** |
| Year 1 (20\_\_ ) | Year 2(20\_\_ ) | Year 3(20\_\_ ) | Year 4(20\_\_ ) | Year 5(20\_\_ ) |
| 1. Rental
 |  |  |  |  |  |
| 1. Freight and storage
 |  |  |  |  |  |
| 1. Transportation
 |  |  |  |  |  |
| 1. Maintenance
 |  |  |  |  |  |
| 1. Employees Remuneration\*
 |  |  |  |  |  |
|  (i) Expatriates |  |  |  |  |  |
|  (ii) Local staff |  |  |  |  |  |
| 1. Housing
 |  |  |  |  |  |
| 1. Travelling
 |  |  |  |  |  |
| 1. Statutory contribution (e.g. EPF,SOCSO)
 |  |  |  |  |  |
| 1. Utility
 |  |  |  |  |  |
| 1. Communication
 |  |  |  |  |  |
| 1. Printing and stationery
 |  |  |  |  |  |
| 1. Interest
 |  |  |  |  |  |
| 1. Bank charges
 |  |  |  |  |  |
| 1. Others (Please specify):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |  |
| **Total** |  |  |  |  |  |

\* To include wages, salaries, bonuses, social insurance contribution, etc.

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| **III. Financing** |
|  **Capital Structure**  | **(RM)** |
| **Existing** | **\*New / Additional**  | **Total** | **%** |
|  **1. Authorised Capital**  |  |  |  |  |
|  **2. Shareholders’ Fund**  |  |
| (a) Paid Up Capital  |  |
| (i) Malaysian Individuals  |  |
| * Bumiputera
 |  |  |  |  |
| * Non-Bumiputera
 |  |  |  |  |
| (ii) Company Incorporated in Malaysia\*  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  (iii) Foreign Nationals / Companies (specify Name and Nationality / Country of Origin) |
|  |  |  |  |  |
|  |  |  |  |  |
|  **Total ( i + ii + iii)** |  |  |  | **100%** |
|  (b) Reserves (excluding capital appreciation) |  |  |  |  |
|  **Total of (a) and (b)** |  |  |  |  |
|  \*For 2(a)(ii), please provide equity structure as follows |
| Name | RM | Bumiputera (%) | Non -Bumiputera (%) | Foreign (specify country) (%) |
| i)  |  |  |  |  |
| ii) |  |  |  |  |
| **3. Loan**  | **(RM)** |
| **Existing** | **\*New / Additional** | **Total** |
| 1. Domestic
 |  |  |  |
| 1. Foreign

(specify country of origin) |  |  |  |
|  **Total of (a) and (b)**  |  |  |  |
| **4. Other Sources (please** **specify)**  | **(RM)** |
| **Existing** | **\*New / Additional** | **Total** |
| a)  |  |  |  |
| b) |  |  |  |
|  **Total of (a) and (b)** |  |  |  |
| **5. Total Financing:** **(2 + 3 + 4)** |  |  |  |

\* Please provide information related to green project /services only

|  |  |
| --- | --- |
| **6.** | State the name of any other company in Malaysia which has the same/similar products/activities in which the applicant company or any shareholder of the applicant company has equity participation.  |
|  | **Company registration no.** | **Name of company** |
|  |  |  |
|  |  |  |

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| **SECTION D: MANPOWER** |
| *Employment category* | *Full-time Employment* | *Total* |
| *Malaysian* | *Foreign* | M’sian | *Foreign* |
| *Degree* | *Dip/**Cert* | *Others* | *Degree* | *Dip/**Cert* | *Others* |
| 1. Managerial staff with: |  |  |  |  |  |  |  |  |
| 1. Technical qualification
 |  |  |  |  |  |  |  |  |
| 1. Other qualification/

expriences |  |  |  |  |  |  |  |  |
| 2. Technical & Supervisory staff with:  |  |  |  |  |  |  |  |  |
| 1. Technical

qualification |  |  |  |  |  |  |  |  |
| 1. Other qualifications/

experiences |  |  |  |  |  |  |  |  |
| 3. Sales,clerical & Other workers:  |  |  |  |  |  |  |  |  |
| 4. Other Staff |  |  |  |  |  |  |  |  |
| 1. Skilled
 |  |  |  |  |  |  |  |  |
| 1. Unskilled
 |  |  |  |  |  |  |  |  |
| **Total** |  |  |  |  |  |  |  |  |

 Note: 1. If more than one project location, please provide same manpower requirement for each project.

 2. Please provide manpower information related to green project /services only.

1. Percentage of science and technical staff having degrees or diplomas with a minimum of 5 years’ experience (of the total workforce)

2. Number of staff with Post Graduate (ie. Masters/PhD etc) qualifications

3. In addition to full-time employees in the above tables, provide number of workers which are

 outsourced (not under company’s payroll)

3. If the company plans to **outsource** its production/ activities :

1. what is the estimated percentage from the total production/activities ……… %
2. the percentage of outsourced staff from company’s total employees ……… %

4. Number of competent personnel in green technology

 - Competent personnel is defined as holding a certificate of competency as a service provider in the related field of green technology

3. If the company plans to **outsource** its production/ activities :

1. what is the estimated percentage from the total production/activities ……… %
2. the percentage of outsourced staff from company’s total employees ……… %

|  |
| --- |
| **SECTION E: EMPLOYMENT BY INCOME** |
| *Employment category* | *Number of Persons Employed by Average Monthly Salary\* (RM*) |
| <3,000 | 3,000-<5,000 | 5,000-<10,000 | 10,000 and above |
| M’sianMalaysian | *Foreign* *National* | M’sianMalaysian | *Foreign* *National* | M’sian | *Foreign* *National* | M’sian | *Foreign* *National* |
| 1. Managerial and Professional |  |  |  |  |  |  |  |  |
| 2. Technical & Supervisory Staff with: |  |  |  |  |  |  |  |  |
| 1. Technical

qualification |  |  |  |  |  |  |  |  |
| 1. Other qualifications/

experiences |  |  |  |  |  |  |  |  |
| 3. Sales, clerical & Other  workers |  |  |  |  |  |  |  |  |
| 4. Other Staff |  |  |  |  |  |  |  |  |
| 1. Skilled
 |  |  |  |  |  |  |  |  |
| 1. Unskilled
 |  |  |  |  |  |  |  |  |
| **Total** |  |  |  |  |  |  |  |  |

 Note: 1. Include wages, salaries, bonuses, social insurance contribution and all employee benefits.

 2. If there is more than one location, please provide the same information on a separate sheet of paper

 3. Please provide manpower information related to green project /services only

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| **SECTION F: LIST OF MACHINERY** |
| **(I) MAJOR MACHINERY AND EQUIPMENT** |
| **Description** | **Unit** | **New or Used** | **Function** | **Country Of Origin** | **Cost (RM)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Note: 1. Please attach green label certificate / performance standard compliance / relevant certificate from the

 local / international certification bodies (if any).

2. If the space provided is insufficient, please provide the information on a separate sheet of paper.

|  |
| --- |
| 1. **PRODUCT PRICING**
 |
| **ITEM** | **% of ex-factory price of each type of product** |
| 1. Cost of raw material
 |  |
| 1. Cost of labour
 |  |
| 1. Depreciation
 |  |
| 1. Interest payments, indirect taxes, quit rent & etc
 |  |
| 1. Administrative and marketing costs
 |  |
| 1. Cost of technology (includes royalty, management services and other related costs)
 |  |
|  7. Estimated profit |  |
| TOTAL | 100% |

|  |
| --- |
| 1. **ESTIMATED LABOUR COST**
 |
| **Year in Operation** | **Year 1** | **Year 2** | **Year 3** |
| **Salaries and Wages (RM)** |  |  |  |

Note: Please provide information related to green project /services only.

|  |
| --- |
| 1. **ESTIMATED EARNINGS**
 |
| **Year in Operation** | **Year 1** | **Year 2** | **Year 3** |
| * + - * 1. Estimated earnings before interest, tax, depreciation & amortisation (EBITDA) (RM)
 |  |  |  |
| * + - * 1. Estimated Net Income After IncomeTax (RM)
 |  |  |  |
| * Held in Malaysia as reserves (%)
 |  |  |  |
| * Remitted out of Malaysia (%)
 |  |  |  |
| * Reinvested in Malaysia (%)
 |  |  |  |

Note: Please provide information related to green project /services only.

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| **SECTION G:DETAILS OF EXPATRIATE POSTS** |
| Complete section G if applicant applying for expatriate post(s). **Exclude** expatriate post(s) applied directly with Immigration Department or any other department. |

|  |
| --- |
| 1. **New/Additional Post(s) Applied:**
 |
| **Designation** | **Type of Post****(key/term post)** | **Number****of Post(s)** | **Duration****(years)** | **Proposed Minimum** **Salary (RM)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |
| --- |
| **Provide the following details for each expatriate post(s) applied for:** |
|  | Job function |
|  | Minimum academic/professional qualification required |
|  | Minimum period of experience required |
|  | Justification for request |
|  | Proposed training scheme for Malaysian personnel to fill the relevant posts |

1. **Existing/approved post(s) (if any)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Designation** | **Name and nationality** | **Duration****approved** | **Date post filled** | **Expiry date** | **Basic salary paid (RM)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Note: Please include the expatriate post(s) that have been approved by the Immigration Department or any other department

**C. Attach company’s organisational chart/structure indicating position(s) of existing/approved expatriate post(s).**

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| **DECLARATION** |

|  |  |
| --- | --- |
|  I, | …………………………………………………………………………………….., the Managing Director of |
|  …………………………………………………………………………………………………………………… |
|  |
| (i) hereby declare that to the best of my knowledge, the particulars furnished in this application are true. |
| (ii) \*have engaged/planning to engage the services of the following consultant for my application: |
|  |
| Company Name |  |
| Address |  |
|  |
| Telephone No. |  | Fax No. |  |
| Contact Person& Designation |  |
| E-mail |  |
| I take full responsibilty for all information submitted by the consultant(s) |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Date |  | (Signature) |
|  |  |
|  |  |
|  | (Company’s Stamp or Seal) |
|  \*\*Complete this section if company has engaged/is planning to engage the services of consultant(s) to act on behalf of the company. |

**ATTACHMENT B1**

**Renewable Energy**

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| **SECTION B : PARTICULARS OF PROPOSED PROJECT** |
| **(B1) Type of Project** | **Name of Project** | **Location of Project** |
|  **New**  |  |  |
|  **Expansion /**  **Diversification** |  |  |
|  **(B2) Sources for Renewable Energy** |
| Type of sources used to generate renewable energy* Palm oil mill / estate waste
* Rice mill waste
* Sugar cane mill waste
* Timber / sawmill waste
* Paper waste
* Municipal solid waste
* Biogas
* Landfill
* Palm oil mill effluent (POME)
* Animal waste
* Others\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Mini Hydro (not exceeding 30 megawatts)
* Solar power
* Others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

  | Type(s) of output to be generated1. Energy
* Electricity
* Steam
* Chilled water
* Heat
1. Other product (please specify)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Quantity of renewable energy resources to be used (monthly):  |
| Recipient / beneficiary of energy generated |
| Date of energy generation: |
|  **(B3) Energy Generation Details** |
| **Energy** | **Generation capacity** | **In-house use** | **Available for sale** |
| **Quantity** | **%** |
|
| Electricity (kW MD) |  |  |  |  |
| Steam (Tonne/hour) |  |  |  |  |
| Chilled Water (RT/hour) |  |  |  |  |
| Heat (GJ) |  |  |  |  |
| Boiler efficiency and type (if applicable) : |
| Size of inter connection facility (kW) : |

|  |
| --- |
|  **(B4) Production Schedule** |
| **Energy / Products** | **Year 1** | **Year 2** | **Year 3** |
| **Quantity** | **Value****(RM)** | **Quantity** | **Value****(RM)** | **Quantity** | **Value****(RM)** |
| **Electricity (kW)/(kWh)** |  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Chilled water (RTh)** |  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Steam (Tonne)** |  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Heat (GJ)** |  |  |  |  |  |  |
|  |  |
| **Others (Please specify) (unit)** |  |  |  |  |  |  |

**ATTACHMENT B2**

**Energy Efficiency**

|  |
| --- |
| **SECTION B : PARTICULARS OF PROPOSED PROJECT** |
|  **(B1) Type of Project** | **Name of Project** | **Location of Project** |
|  **New**  |  |  |
| **Expansion / Diversification**  |  |   |
|  **(B2) Please elaborate on EE projects to be undertaken**  …………………………………………………………………………………….. …………………………………………………………………………………….. …………………………………………………………………………………….. |
|  **(B3) Energy Efficiency Details** |
| **Sector** | **Energy** |
| **Energy Type** | **Current Consumption** | **Estimated Savings** | **% Savings** |
|  | **RM** | **Unit** | **RM** | **Unit** | **RM** | **Unit** |
| **Industrial** |  |  |  |  |  |  |  |
| **Commercial** |  |  |  |  |  |  |  |
| **Date of Commencement:** |  |

**ATTACHMENT B3**

**Green Building / Data Centre**

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| **SECTION B: PARTICULARS OF PROPOSED PROJECT** |
| **(B1) Type of Project** | **Name of Project** | **Location of Project** |
|  **New** |  |  |
|  **Expansion /** **Diversification** |  |  |
| **(B2) : Locally Developed Green Rating Tool**  |
| 1. Green Rating | Platinum □ Gold □ Silver □ Certified □ Others □ Please specify: |
| 2. Type of Building | Commercial □ Industrial □ |
| 3. Certification Body  approved by the  Government  issuing the green  certificate |  |
| **(B3) : Energy Efficiency Building Details** |
|  | Energy |
| Type of Building | Energy Type | Current Consumption | Estimated Savings | % Savings |
|  | RM | Unit | RM | Unit | RM | Unit |
| Commercial |  |  |  |  |  |  |  |
| Industrial |  |  |  |  |  |  |  |
| **(B4) : Indoor Environment Quality (EQ)** |
| Please specify the equipment / system / green elements |
| **(B5) : Sustainable Site Planning & Management (SM)** |
| Please specify the equipment / system / green elements |
| **(B6) : Materials & Resources (MR)** |
| Please specify the equipment / system / green elements |
| **(B7) : Water Efficiency (WE)** |
| Please specify the equipment / system / green elements |
| **(B8) : Innovation** |
| Please specify the equipment / system / green elements |
| Note: (i) If the space provided is insufficient, please provide the information on a separate sheet of paper.(ii) Please specify other green elements (if any)  |

**Waste**

**ATTACHMENT B4**

|  |
| --- |
| **SECTION B : PARTICULARS OF PROPOSED PROJECT** |
| **(B1) Type of Project** | **Name of Project** | **Location of Project** |
|   **New**  |  |  |
| **Expansion / Diversification**  |  |  |
| **(B2) Information of Waste Management Activities**  |
| **a) Type of activities involved:** |  **Remarks (if any):** |
| * Collection
* Transportation
* Storage
* Sorting
* Recovery
* Recycling
* Treatment
* Disposal
* Others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |  |
| **b) Waste source(s):** |
| **i) Local Import Local & Import** |
| **ii) Solid waste - iii) Scheduled Waste -**  **Solid Waste Management and Public Cleansing Act, 2007 Environmental Quality Act, 1974*** Municipal solid waste Code **SW** : \_\_\_\_\_\_
* Industrial waste

Please refer to Environmental Quality (Schedule Waste Regulations) 2005, for types of scheduled wastes listed in the First Schedule. * Commercial waste
* Institutional waste
* Construction & Demolition waste (C&D)
* Others, please specify :

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **iv) Other category of waste, (if any)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**c) Type of waste to be processed:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type of Waste**  | **Name of supplier** | **Quantity per month (tonnes)** | **% treated /recovered****/recycling rate (reduction** **of landfill)** | **Remarks****(Details on the waste/products,** **if any)** |
| Construction & Demolition  |  |
| Copper Slag  |  |
| Used Slag  |  |
| Food  |  |
| Tyre / Rubber  |  |
| Wood  |  |
| Horticultural  |  |
| Paper  |  |
| Plastic  |  |
| Metal  |  |
| Glass  |  |
| Textiles  |  |
| E-waste  |  |
| Refrigerant  |  |
| Luminaire/ Lighting Waste  |  |
| Others (please specify)  |  |

|  |
| --- |
| **(B3) Production Schedule** |
| **Product(s)** | **Year 1** | **Year 2** | **Year 3** |
| **Quantity****(unit)** | **Value****(RM)** | **Quantity****(unit)** | **Value****(RM)** | **Quantity****(unit)** | **Value****(RM)** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
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| --- |
| **(B4) Potential customer(s)** |
| **Company Name** | **Industry** |
|  |  |
|  |  |

|  |
| --- |
| **(B5**)  **Sources of Technical Know-How** |
| Name and address of technical know-how provider | Years of experience | Relationship with applicant company (e.g: machinery supplier, parent company/associate company) |
|  |  |  |
|  |  |  |

**ATTACHMENT B5**

**Green Services Activity**

|  |
| --- |
| **SECTION B : PARTICULARS OF PROPOSED SERVICES ACTIVITY** |
|  **(B1) Type of Services** **Activity** | **Name of Services Activity** | **Location of Services Activity** |
|  **New**  |  |  |
|  **Expansion /**  **Diversification** |  |  |
| **(B2) Type of Green Services Activity** | **Remarks (if any):** |
| * Audit
* Engineering
* Procurement
* Consultancy / Advisory
* System Design
* Feasibility Study
* Testing
* Commissioning
* Installation
* Maintenance, Repair & Overhaul (MRO)
* Funding
* Certification / Verification
* Others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

  |  |
| **(B3) Estimated Green Services Income**  |
|

|  |
| --- |
| Please provide estimated income to be derived from Green Services during the first 5 years of operation. |
| Year | Income derived from Green Services activities (RM) | % | Other sources of income\* (RM) | % | Total income(RM) |
| 20\_\_ |  |  |  |  |  |
| 20\_\_ |  |  |  |  |  |
| 20\_\_ |  |  |  |  |  |
| 20\_\_ |  |  |  |  |  |
| 20\_\_ |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| \* |  Please specify the activities:  |   |
|  |   |

 |
|  **(B4) Information on Company’s Green Policy** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Note :** **A Green Policy is a statement about the commitment to sustainability and environment management by the company. It must be signed by a senior executive to demonstrate that it is a Company Policy.** |
|  **(B5) Details of Competent Personnel in Green Technology** |
|

|  |  |
| --- | --- |
| Designation | Responsibility |
|  |  |
|  |  |
|  |  |

Note : - Competent personnel is defined as holding a certificate of competency as a service provider in the  related field of green technology - Please provide the list of relevant certifications  |
| **(B6) List of Potential Customer(s)** |
| **Company Name** | **Industry** |
|  |  |
|  |  |
|  |  |
|  |  |